

**RESOLUTION #2004-09 ACCESS TO DATA**

(Amends Resolution #1999-06, Amended on March 12, 2020)

November 11, 2004

**WHEREAS**, the Government Records and Access and Management Act (“GRAMA”) is made applicable to public agencies in general; and

**WHEREAS**, Utah Code Annotated § 49-11-201(4) exempts the Board from those acts which are applicable to other state agencies, including GRAMA, but requires the Board to adopt, where not in conflict with the trust and fiduciary responsibility or other law, rules governing the operation of the Retirement Office which are substantially similar to those governing other public agencies; and

**WHEREAS**, Utah Code Annotated § 49-11-618(2) establishes the confidentiality of data on file at the Retirement Office; and

**WHEREAS**, the Board has been requested and seeks to adopt policies which balance the Retirement Systems’ need to protect confidential investment data against the public interest in accessing that data;

**WHEREAS**, “public equity portfolio” as used in this resolution means publicly traded equity securities that Utah Retirement Systems owns directly, including both domestic and international holdings.

**NOW, THEREFORE, BE IT RESOLVED**, that the following policies governing access to data are adopted:

1. A member may receive a copy of the comprehensive annual financial report free of charge. Any other person may receive a copy of the annual report, or any part thereof, at the rate of 10¢ per page.
2. Any person may receive a copy of the Utah Retirement System’s public equity portfolio as of December 31 of each year. The portfolio will be provided in either printed format (hard copy) or electronically in PDF format. The cost will be 10¢ per page when the information is provided in printed format, as requested by the person.
3. Any person may request a copy of the public equity portfolio as of a specific month end. The portfolio will be provided in either printed format (hard copy) or electronically in PDF format. The cost will be 10¢ per page when the information is provided in printed format, as requested by the person.

4. When providing a copy of the public equity portfolio, Utah Retirement Systems will provide the data no less than 45 days following the “as of” date (either year-end or month-end) of the portfolio.

This Resolution is effective November 11, 2004. These amendments are effective on March 12, 2020.