

**MINUTES OF THE
ADMINISTRATIVE/INVESTMENT BOARD MEETING
April 20, 2017, 12:00 p.m., Utah Retirement Office**

Present: Mr. Bill Wallace, Board President
Mr. Ed Alter, Board Member
Mr. Dave Damschen, Board Member
Mr. Roger Donohoe, Board Vice-President
Mr. Ryan Hessenthaler, Board Member
Ms. Laura Houston, Board Member
Ms. Sheri Nelson, Board Member

Excused:

Staff: Mr. Dan Andersen, Executive Director
Mr. Ed Archer, Chief Compliance Officer, Investments
Mr. Dave Bjarnason, Sr. Compliance Officer, Investments
Mr. Kevin Catlett, Investment Counsel
Mr. Bruce Cundick, Chief Investment Officer
Mr. Rich Eggett, Portfolio Manager, Investments
Mr. Guy Foutz, Investment Risk Officer
Mr. Mike Gleue, Investment Analyst, Real Estate
Mr. Tom Graham, Investment Analyst, Real Estate
Mr. Dan Larsen, Portfolio Manager, Real Estate
Mr. Dee Larsen, General Counsel
Mr. Mike Maires, Sr. Real Estate Portfolio Manager, Investments
Ms. LuAnn Miskin, Administrative Assistant, Administration
Mr. Mark Van Mondfrans, Investment Operations Associate
Mr. Ted Nelson, Investment Analyst, Real Estate
Mr. Devon Olson, Real Estate Director
Mr. Jerry Sanchez, Investment Counsel
Mr. Joel Sheppard, Marketing Director
Mr. Craige Stone, DC Savings Plans Director
Mr. Bryant Weber, Sr. Portfolio Manager, Investments
Mr. Wilford Wong, Investment Analyst, Real Estate

Visitors: Ms. Heather Christopher, Albourne
Mr. Mark White, Albourne

Call to Order

President Bill Wallace called the meeting to order at 12:14 p.m. and welcomed Board members, staff, and guests.

Approval of Minutes

ACTION: Mr. Ryan Hessenthaler moved, seconded by Mr. Ed Alter, to approve the minutes of the March 9, 2017, Investment Board Meeting. The motion passed unanimously, 5-0. Mr. Dave Damschen and Mr. Roger Donohoe were absent for this vote.

ACTION: Ms. Sheri Nelson moved, seconded by Ms. Laura Houston, to approve the minutes of the March 16, 2017, Administrative Board Meeting. The motion passed unanimously, 5-0. Mr. Dave Damschen and Mr. Roger Donohoe were absent for this vote.

Letter from PARC

Mr. Dan Andersen shared a letter from PARC, a participating employer with URS, thanking URS Retirement and Legal staff for their understanding, compassion, and professionalism during a difficult process.

FTE Requests

Mr. Dan Andersen reviewed the two new FTE requests:

- Retirement Division Communications Manager
- Defined Contribution Savings Plans Customer Service Specialist

ACTION: Mr. Ed Alter moved, seconded by Mr. Ryan Hessenthaler, to approve the two new FTEs for the Retirement Division and the Defined Contribution Savings Plans with the associated budget costs. The motion passed unanimously, 7-0.

At 12:23 p.m., Ms. Laura Houston moved, seconded by Mr. Ryan Hessenthaler, to move into Closed Session to discuss legal, investment, and fiduciary matters. The motion passed unanimously, 7-0.

At 4:37 p.m., Ms. Sheri Nelson moved, seconded by Mr. Roger Donohoe, to move back into Open Session. The motion passed unanimously, 7-0.

Final Motions

PEHP Renewals

ACTION: Mr. Dave Damschen moved, seconded by Mr. Ed Alter, to approve the LGRP Medical insurance rate renewal increase of 5.2%, effective July 1, 2017, as discussed in the April 18, 2017, Board Insurance Committee Meeting. The motion passed unanimously, 7-0.

ACTION: Mr. Roger Donohoe moved, seconded by Ms. Laura Houston, to approve the Salt Lake City Medical insurance rate renewal increase of 3.5%, effective July 1, 2017, as discussed in the April 18, 2017, Board Insurance Committee Meeting. The motion passed unanimously, 7-0.

ACTION: Mr. Dave Damschen moved, seconded by Ms. Sheri Nelson, to approve the State Medical insurance rate renewal increase of 6.5%, effective July 1, 2017, as discussed in the April 18, 2017, Board Insurance Committee Meeting. The motion passed unanimously, 7-0.

ACTION: Mr. Roger Donohoe moved, seconded by Ms. Laura Houston, to approve the LGRP Dental insurance rate renewal increase of 2%, effective July 1, 2017, as discussed in the April 18, 2017, Board Insurance Committee Meeting. The motion passed unanimously, 7-0.

ACTION: Mr. Ryan Hessenthaler moved, seconded by Mr. Ed Alter, to approve the Salt Lake City Dental insurance rate renewal with a 0% rate hold, effective July 1, 2017, as discussed in the April 18, 2017, Board Insurance Committee Meeting. The motion passed unanimously, 7-0.

ACTION: Ms. Sheri Nelson moved, seconded by Mr. Ryan Hessenthaler, to approve the State Dental insurance rate renewal with a 0% rate hold, effective July 1, 2017, as discussed in the April 18, 2017, Board Insurance Committee Meeting. The motion passed unanimously, 7-0.

State Dental Risk Pool - Refund of Excess Reserves

ACTION: Mr. Roger Donohoe moved, seconded by Mr. Dave Damschen, to approve the refund of \$4M to the State Dental risk pool, with 90% going to employers and 10% going to employees as discussed in the April 18, 2017, Board Insurance Committee Meeting. The motion passed unanimously, 7-0.

Order to Dismiss 16-47D

ACTION: Mr. Ed Alter moved, seconded by Mr. Ryan Hessenthaler, to approve the Order to Dismiss 16-47D as submitted by the Adjudicative Hearing Officer. The motion passed unanimously, 7-0.

Findings of Fact, Conclusions of Law, and Order 2016-20H

ACTION: Mr. Dave Damschen moved, seconded by Ms. Laura Houston, to approve the Findings of Fact, Conclusions of Law, and Order 2016-20H as submitted by the Adjudicative Hearing Officer. The motion passed unanimously, 7-0.

Order to Dismiss 14-07D

ACTION: Mr. Roger Donohoe moved, seconded by Mr. Dave Damschen, to approve the Order to Dismiss 14-07D as submitted by the Adjudicative Hearing Officer. The motion passed unanimously, 7-0.

Variance Report

ACTION: Mr. Ryan Hessenthaler moved, seconded by Ms. Sheri Nelson, to accept the Variance Report as of March 31, 2017, as presented. The motion passed unanimously, 7-0.

Private Equity Policy (IPS)

ACTION: Mr. Dave Damschen moved, seconded by Mr. Roger Donohoe, to approve the changes to the Private Equity Policy within the Defined Benefit Investment Policy Statement (IPS) as presented at the March 9, 2017, Investment Board Meeting. The motion passed unanimously, 7-0.

Private Equity Strategic Plan

ACTION: Ms. Laura Houston moved, seconded by Mr. Dave Damschen, to approve the changes to the Private Equity Strategic Plan as presented at the March 9, 2017, Investment Board Meeting. The motion passed unanimously, 7-0.

At 4:43 p.m., Mr. Ryan Hessenthaler moved, seconded by Mr. Dave Damschen, to move into Executive Session to discuss fiduciary matters.

The following were present:

- Board Members present
- Mr. Dan Andersen

Executive Session

Mr. Ed Alter moved, seconded by Ms. Sheri Nelson, to move back into Open Session. The motion passed unanimously, 7-0. The meeting resumed at 4:44 p.m.

Adjournment

Mr. Roger Donohoe moved, seconded by Ms. Laura Houston, to adjourn the meeting. The motion passed unanimously, 7-0.

The meeting adjourned at 4:45 p.m.

William W. Wallace, Board President

Daniel D. Andersen, Executive Director