

**MINUTES OF THE
ADMINISTRATIVE/INVESTMENT BOARD MEETING
December 10, 2015—3:00 p.m.—Utah Retirement Office**

Present: Ms. Sheri Nelson, Board President
Mr. Ed Alter, Board Member
Mr. David Damschen, Board Member
Mr. Roger Donohoe, Board Member
Mr. Ryan Hessenthaler, Board Member
Ms. Laura Houston, Board Member
Mr. Bill Wallace, Board Vice-President

Excused:

Staff: Mr. Dan Andersen, Executive Director
Mr. Ed Archer, Chief Compliance Officer, Investments
Mr. Steve Baker, PEHP Operations Director
Mr. Dave Bjarnason, Sr. Compliance Officer, Investments
Mr. Bruce Cundick, Chief Investment Officer
Mr. Kim Kellersberger, Finance Director
Mr. Dan Larsen, Portfolio Manager, Real Estate
Ms. LuAnn Miskin, Administrative Assistant
Mr. Devon Olson, Real Estate Director
Mr. Todd Rupp, Deputy Executive Director
Mr. Joel Sheppard, Marketing Director

Legal Counsel: Mr. Dave Hansen
Mr. Dee Larsen

Guests: Michael Pineschi, UniteHere

Call to Order

President Sheri Nelson called the meeting to order at 3:00 p.m. and welcomed Board members and staff. She introduced Mr. Dave Damschen, Acting State Treasurer, as a new Board member replacing Mr. Richard Ellis.

Approval of Minutes

ACTION: Ms. Laura Houston moved, seconded by Mr. Roger Donohoe, to approve the minutes of the November 17, 2015, Audit/Budget Committee Meeting. The motion passed unanimously.

ACTION: Mr. Bill Wallace moved, seconded by Mr. Ryan Hessenthaler, to approve the minutes of the November 19, 2015, Administrative/Investment Board meeting. The motion passed unanimously.

Legislative Overview

Mr. Dee Larsen briefly reviewed the URS administrative bills and other bills, which include the following:

- Technical Amendments
- Statute of Limitations
- Phased Retirement (which will have an effective date of July 1, 2017)
- Implementation of Legislative Audit
- Post Retirement Reemployment
- Firefighters Tier 2 Reform

UniteHere/AEW

Mr. Michael Pineschi from UniteHere distributed a packet for the Board's review and addressed the Board regarding unionization of the Westin Hotel in Long Beach. He played a recorded message from Rosa, an employee of Westin Hotel. Mr. Dan Andersen read a memorandum from AEW, real estate investment advisor.

Mr. Ryan Hessenthaler moved, seconded by Ms. Laura Houston, to move into Closed Session for the purpose of discussing proprietary and confidential information. The motion passed unanimously.

Ms. Laura Houston moved, seconded by Mr. Ryan Hessenthaler, to move back into Open Session. The motion passed unanimously. The meeting resumed at 6:01 p.m.

Final Motions

Order for Dismissal 13-24D

ACTION: Mr. Bill Wallace moved, seconded by Mr. Ryan Hessenthaler, to approve the Order for Dismissal 13-24D as submitted by the Adjudicative Hearing Officer. The motion passed unanimously.

Order for Dismissal 15-02H

ACTION: Mr. Roger Donohoe moved, seconded by Mr. Ed Alter, to approve the Order for Dismissal 15-02H as submitted by the Adjudicative Hearing Officer. The motion passed unanimously.

Order of Dismissal 15-19H

ACTION: Ms. Laura Houston moved, seconded by Mr. Ryan Hessenthaler, to approve the Order of Dismissal 15-19H as submitted by the Adjudicative Hearing Officer. The motion passed unanimously.

Order Dismissing Petitioner's Request for Board Action 15-12R

ACTION: Mr. Bill Wallace moved, seconded by Mr. Roger Donohoe, to approve the Order Dismissing Petitioner's Request for Board Action 15-12R as submitted by the Adjudicative Hearing Officer. The motion passed unanimously.

Order of Dismissal 15-14H

ACTION: Mr. Roger Donohoe moved, seconded by Mr. Dave Damschen, to approve the Order of Dismissal 15-14H as submitted by the Adjudicative Hearing Officer. The motion passed unanimously.

Asset Allocation Report

ACTION: Mr. Ryan Hessenthaler moved, seconded by Mr. Ed Alter, to accept the Asset Allocation Report as presented. The motion passed unanimously.

FTEs for Legal Department

ACTION: Mr. Roger Donohoe moved, seconded by Mr. Laura Houston, to approve five FTEs and associated costs for the Legal Department. The motion passed unanimously.

ACTION: Mr. Bill Wallace moved, seconded by Mr. Ryan Hessenthaler to create a subcommittee within the Board to resolve the guarantee associated with terminating the Howard, Larsen, Hansen & Eves (HLHE) legal contract, and to name Mr. Todd Rupp as the liaison negotiating with Kevin Howard, HLHE sole equity owner, and the Board so as to avoid any appearance of conflict of interest with Executive Director, Mr. Dan Andersen. The motion passed unanimously.

Adjournment

Mr. Roger Donohoe moved, seconded by Mr. Bill Wallace, to adjourn the meeting. The motion passed unanimously.

The meeting adjourned at 6:08 p.m.

Sheri K. Nelson, Board President

Daniel D. Andersen, Executive Director