

**MINUTES OF THE
ADMINISTRATIVE BOARD MEETING
May 14, 2015—3:00 p.m.—Utah Retirement Office**

Present: Ms. Sheri Nelson, Board Vice-President
Mr. Ed Alter, Board Member
Mr. Roger Donohoe, Board Member
Ms. Laura Houston, Board Member
Ms. Kathy Jones-Price, Board Member

Excused: Mr. Richard Ellis, Board President
Mr. Bill Wallace, Board Member

Staff: Mr. Dan Andersen, Executive Director
Mr. Paul Anderton, Chief Actuary
Mr. Kim Kellersberger, Finance Director
Mr. Chet Loftis, PEHP Director
Ms. LuAnn Miskin, Administrative Assistant
Mr. Todd Rupp, Deputy Executive Director
Mr. Joel Sheppard, Marketing Director
Mr. Steve West, Internal Audit Director

Legal Counsel: Mr. Dee Larsen

Guests: Mr. Peter Mann, Deloitte & Touche LLP
Mr. Brandon Brown, Deloitte & Touche LLP
Ms. Ali Tanner, Deloitte & Touche LLP

Call to Order and Approval of Minutes

Vice President Sheri Nelson called the meeting to order at 3:00 p.m. and welcomed Board members and staff.

ACTION: Ms. Kathy Jones-Price moved, seconded by Mr. Roger Donohoe, to approve the minutes of the April 16, 2015, Administrative/Investment Board Meeting. The motion passed unanimously.

Comprehensive Annual Financial Report (CAFR) Review

Mr. Kim Kellersberger reviewed the 2014 CAFR, including the following items:

- Systems and Plans Statistical Highlights for Defined Benefit System and Defined Contribution Plans
 - Membership Information
 - Financial Information
 - Actuarial Information
- GASB 68 Schedules of Employer Allocation and Pension Reporting

- Schedules of Changes in Fiduciary Net Position by Employer – Pension Trust Fund by Division
- Independent Auditors' Report for Cost Sharing Plans (Deloitte)
- Noncontributory Retirement System Local Government Division – Schedule of Employer Allocations and Pension Amounts
 - Aggregation of Funds with a Net Pension Asset
- Awards
 - Certificate of Achievement for Excellence in Financial Reporting Award – This is the 30th consecutive year URS has received this award.
 - Public Pension Standard Award for Funding and Administration – This is the 16th consecutive year URS has received this award.
- Introductory Section
 - Letter of Transmittal
 - Board President's Letter
 - Retirement Board and Membership Council
 - Noncontributory Retirement System Highlights
 - Service Retirement
 - Service Benefit Formula
 - Cost-of-Living Allowance
 - Contribution Rates
 - Additions by Source
 - Deductions by Type
 - Schedule of Employers' Net Pension Liability
- Financial Section
 - Independent Auditors' Report (Deloitte)
 - Management's Discussion and Analysis
 - Financial Analysis of the Systems – Defined Benefit Plans
 - Combined Statements of Fiduciary Net Position – Defined Benefit Pension Plans
 - Basic Financial Statements
 - Notes to Basic Financial Statements
 - Net Pension Liability of Employers
 - Required Supplementary Information
 - Schedule of Changes in the Employers' Net Pension Liability
 - Schedule of Employers' Net Pension Liability
 - Schedule of Employer Contributions
 - Schedules of Fiduciary Net Position – Pension Trust Fund by Division
 - Schedule of Administrative and Investment Expenses
- Investment Section
 - 10-Year Total Pension Investment Rates of Return
 - Comparative Investment Results
- Actuarial Section
 - Actuary's Certification Letter
 - Calculation of Actuarial Value of Assets
 - Actuarial Value of Assets by System
 - Analysis of Financial Experience

- Statistical Section
 - Schedules of Changes in Fund Balance – Defined Benefit Systems
 - Schedules of Active Members by Age and Gender

Deloitte – Audit Report/Management Letter

Mr. Peter Mann reviewed the Audit Report and Management Letter.

Mr. Mann reported that Deloitte & Touche LLP issued a clean audit opinion on the Financials and Schedules. The GASB Schedules also received a clean unmodified opinion. All financial statements are prepared in accordance with GAAP.

At 3:44 p.m., Ms. Laura Houston moved, seconded by Mr. Ed Alter, to move into Closed Session for the purpose of discussing fiduciary and auditing information. The motion passed unanimously.

Mr. Ed Alter moved, seconded by Ms. Laura Houston, to move back into Open Session. The motion passed unanimously. The Open Session resumed at 4:55 p.m.

Findings of Fact, Conclusions of Law, and Order 13-29D

ACTION: Ms. Kathy Jones-Price moved, seconded by Mr. Roger Donohoe, to approve the Findings of Fact, Conclusions of Law, and Order 13-29D as submitted by the Adjudicative Hearing Officer. The motion passed unanimously.

Order of Dismissal 14-30R

ACTION: Mr. Roger Donohoe moved, seconded by Mr. Ed Alter, to approve the Order of Dismissal 14-30R as submitted by the Adjudicative Hearing Officer. The motion passed unanimously.

URS/PEHP Employee Medical and Dental Budget 2015-2016

ACTION: Ms. Laura Houston moved, seconded by Ms. Kathy Jones-Price, to approve the 2015-2016 URS/PEHP Employee Medical and Dental Budget. The motion passed unanimously.

PEHP Rate Renewals

ACTION: Ms. Kathy Jones-Price moved, seconded by Mr. Ed Alter, to approve the Salt Lake City Medical rate increase of 5.0% as discussed. The motion passed unanimously.

ACTION: Mr. Roger Donohoe moved, seconded by Ms. Laura Houston, to approve the Salt Lake City Dental rate hold as discussed. The motion passed unanimously.

Adjournment

Ms. Kathy Jones-Price moved, seconded by Ms. Laura Houston, to adjourn the meeting. The motion passed unanimously.

The meeting adjourned at 4:57 p.m.

Sheri Nelson, Vice-President

Daniel D. Andersen, Executive Director