



AUREUS
Innovative Solution for All of Us

Website Navigation



Important Legal Notice

This presentation is intended to provide general information regarding the URS upgrade to its new record keeping system known as AUREUS. The information provided is subject to change. Nothing herein should be construed to establish, amend, enlarge, reduce, or otherwise affect benefits, rights, or responsibilities or privileges. If there is a conflict between any applicable law, rule, regulation, plan provision or contract and the contents of this presentation the law, rule, regulation, plan provision or contract will prevail.



**ADVANCED
UTAH
RETIREMENT
END
USER
SYSTEM**

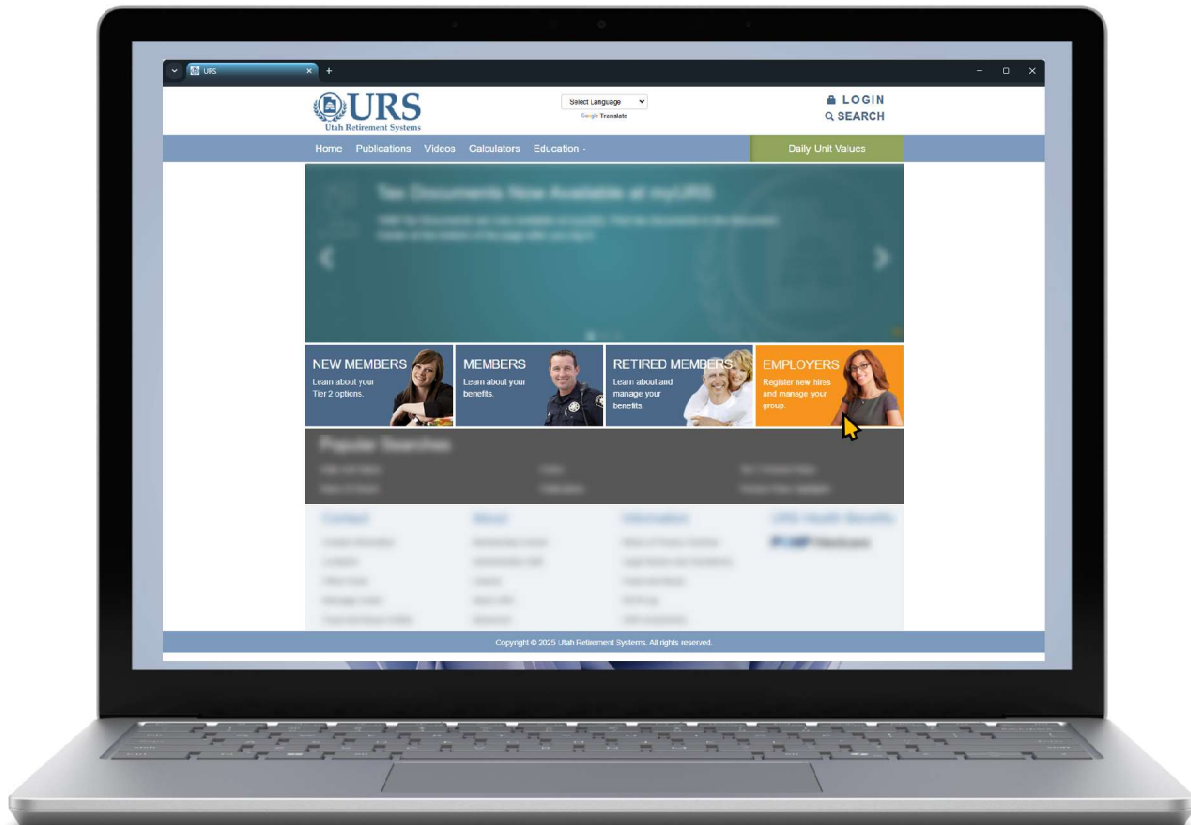
What to Expect

ACCESS TO
MORE REPORTS
AND
INFORMATION

ENROLLMENT AND
PAYROLL FILES
VALIDATED AT
SUBMISSION

PAYROLL
CHANGES
DELIVERED
REGULARLY
AND AD-HOC

TIER 2
CHANGES
DELIVERED
REGULARLY
AND AD-HOC



EMPLOYERS

Our online tools are your key to establishing and managing your employees' retirement benefits.

Employer Guide

Contribution Rates

Tier 2 Employment

Knowledge Corner

AUREUS

Feedback/Contact

Board Resolutions

Reporting a Death

Employer Training/Events

AUREUS Updates

Organization Demographic Updates: We may be contacting you to get information about your organization, such as your payroll schedules. Having up-to-date information in AUREUS will ensure proper functionality when we go live.

AUREUS Testing Update: We've started the first of several phases of the next year's User Acceptance Testing ("UAT"). In July 2024, internal URS employees began conducting end-to-end testing. Over the next several weeks, we'll be contacting employers who have volunteered to conduct AUREUS testing to give them more information about dates, location, and how they can prepare. After that, we'll be conducting parallel testing with employers (more information to come).

What is AUREUS? Visit the [AUREUS home page](#) where you will find file formats (for employers who choose to submit information to URS through a batch process on a file) and [webinars](#) to better understand how AUREUS will affect you. See [Frequently Asked Questions](#) to learn more or email us at AUREUS@urs.org.



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AUREUS PDFs

Sent to URS

- Payroll Reporting File Specifications (April 19, 2024)
- Employment File Specifications (December 21, 2023)

Received from URS

- Payroll Changes Report Specifications (October 5, 2023)
- Tier 2 Change Report Specifications (October 31, 2022)
- DC Participant and Loan Report Specifications (October 31, 2022)
- Employee Roster Lookup Report Specifications (October 31, 2022)
- Employer Transaction Report Specifications (October 31, 2022)
- Payroll Detail Lookup Report Specifications (October 31, 2022)
- Tier 2 Election Status Report Specifications (October 31, 2022)

AUREUS FAQs

Visit the [AUREUS FAQs](#) for the latest info on common questions.

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Visit the [AUREUS FAQs](#) for the latest info on common questions.

AUREUS Webinars

- General**
- Employer File Virtual Kickoff Meeting (2103) (January 30, 2023)
- Employer Kickoff Meeting Slides (January 30, 2023)

Employer Portal

- Introduction (1:19:30) Updated webinar coming soon
- Structure and Maintaining Addresses and Contacts (21:47) (September 23, 2020)
- Organization Management, Search, and Security (20:45) (September 30, 2020)
- Website Navigation, Finding a Record (15:43) (October 7, 2020)
- Employment Status Updates, Employment Wizard (18:54) (October 14, 2020)
- Recurring Reports, Deferral Changes/Installments and Tier 2 Changes (23:36) (October 26, 2020)
- Miscellaneous Reports (27:10) (November 5, 2020)
- Payroll Reporting Using Web Tools - Payroll Summary (26:50) (November 11, 2020)
- Payroll Reporting Using Web Tools - Payroll Header (21:23) (November 11, 2020)
- Payroll Reporting Using Web Tools - Payroll Detail (17:51) (December 2, 2020)
- Adjustment Reporting Using Web Tools (11:02) (December 16, 2020)
- Banks, Payments, and Cleaning Accounts (9:46) (January 6, 2021)
- Future Service Credit Purchases (6:06) (January 13, 2021)

Payroll Reporting File

- Payroll General Layout and Structure (15:21) (August 17, 2023)
- Payroll Tier 2 Eligible (19:32) (August 24, 2023)
- Payroll Ineligible & Part-Time Excluded (13:02) (August 29, 2023)
- Eligible to Exempt (11:25) (August 31, 2023)
- Payroll Post-Business (15:14) (September 7, 2023)
- Justice Court Judges & Judges System (13:37) (September 5, 2023)
- Leave Events (21:51) (September 12, 2023)
- Payroll Adjustments and Social Pay (17:06) (September 14, 2023)
- Tier 1 Eligible (20:33) (August 22, 2023)

AUREUS Files Sent to URS

PAYROLL FILE

MUST INCLUDE EVERY INDIVIDUAL ON PAYROLL

FORMATTING ALLOWS FOR VARYING PAYROLL FREQUENCIES

EMPLOYMENT FILE

NEW EMPLOYMENT, EMPLOYMENT CHANGES, TERMINATIONS

INDIVIDUAL CERTIFICATIONS STILL AVAILABLE



Employer Payroll File Definition

General Information

This document details the Employer Payroll File, including applicable field values and descriptions.

The developer may choose the file name. The file shall be a normal text file (.txt extension) delimited by commas. URS encourages the developer to have a file naming convention that distinguishes between the Payroll and Employment Files.

The incoming file is submitted by an employer user through the Employer Portal or SFTP.

Files are processed by AUREUS as soon as they are uploaded and the next batch cycle becomes available.

Unless otherwise indicated, all numeric values are to be shown as whole numbers (no decimals).

The payroll file has the below three major sections. They are described in more detail in subsequent pages.

1. Payroll Summary Section
 - Contains information such as record identifier, reporting organization, and total header count.
 - This is the first record in the Employer Payroll File.
 - Only one Summary Record can exist per Employer Payroll File.
 - Summary Records must be followed by at least one Header Record.
2. Payroll Header Section
 - A distinct Header Record shall be provided for each organization's Benefit Program, Tier, Sub-tier (see Appendix B for values) and Pay Period Start/End Date combination in the file.
 - Header Records must be followed by at least one Detail Record.
3. Payroll Detail Section
 - Contains information about the employee and their contribution amounts for the Header Record in which they are under.
 - Detail Records can be followed by either Detail Records or additional Header Records for a new "section" of information to begin.



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Current as of April 19, 2021
04/19/21



Employment File Specifications

Description

This document shows the details of the fields required to enroll a person into a Benefit Program via file process. It also allows a reporting organization the ability to notify URS when a person has experienced an employment change, such as a change in positions or commencing/returning from a leave event (e.g. FMLA, military leave, LTD, etc.). Further, the file extends the reporting organization the ability to notify URS when a person's employment has been terminated.

The developer may choose the file name. The file shall be a normal text file (.txt extension) delimited by commas. URS encourages the developer to have a file naming convention that distinguishes between the Payroll and Employment Files.

The file will be submitted by a reporting organization (typically, an employer) user through the Employer Portal or SFTP. Files are processed by AUREUS as soon as they are uploaded and the next batch cycle becomes available. Unless otherwise indicated, all numeric values are to be shown as whole numbers (no decimals). Additional file requirements are found in the appendices, below.

The employment file has three major sections, below. They are described in more detail in subsequent pages.

Summary Record
Header Record
Detail Record
Detail Record
Detail Record
Header Record
Detail Record
Detail Record

1. Employment Summary Record Section
 - Contains information such as record identifier, reporting organization, and total header count.
 - This is the first record in the file.
 - Only one Summary Record can exist per file.
 - Summary Records must be followed by a Header Record.
 - Unless otherwise indicated, all numeric values are to be shown as whole numbers (no decimals).
2. Employment Header Record Section
 - A distinct Header Record shall be provided for each organization's Benefit Program.
 - Since the person's Tier and Sub-Tier values may not be immediately known to the employer, the file does not request this information.
 - Header Records must be followed by at least one Detail Record.
 - Multiple Header Records may exist per file.
 - Unless otherwise indicated, all numeric values are to be shown as whole numbers (no decimals).



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Current as of December 7, 2020
12/07/20



Organization Codes

Employer Payroll File Definition				
Payroll Summary Section				
Field	Field Name	Req?	Data Type	Description
1	Record Identifier	Yes	Numeric	A value of '00' (zero) indicates the record as a Summary Record.
2	Reporting Organization Code	Yes	Numeric	Indicates the Reporting Organization Code responsible for submitting the headers and details captured in the payroll file. The Reporting Organization needs to be an active organization with URS. Otherwise, the Reporting Organization and Employer Organization Code (see field #2 in the Header Record Section) will be the same code.

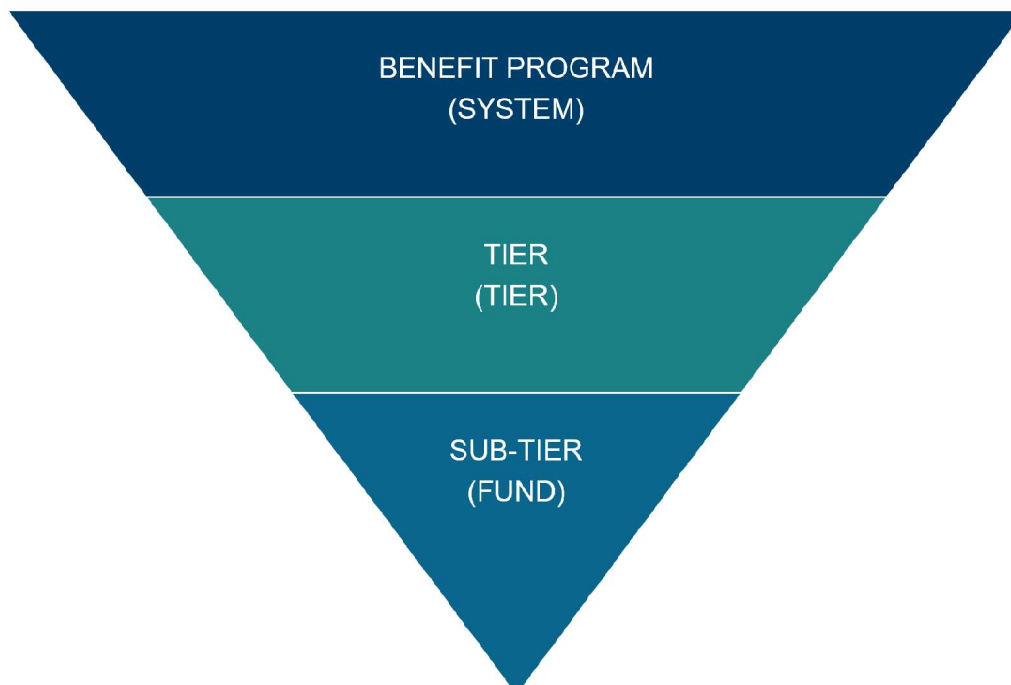
REPORTING ORGANIZATION

ENTITY RESPONSIBLE FOR
SUBMITTING REPORTING FILES

Employer Payroll File Definition				
Payroll Header Section				
Field	Field Name	Req?	Data Type	Description
1	Record Identifier	Yes	Numeric	A value of '00' (zero) indicates the record as a Header Record.
2	Employer Organization Code	Yes	Numeric	The Employer Organization Code for which the contribution details will be submitted. In the legacy environment, this is known as the Unit ID and will stay the same in AUREUS. It is 3 characters with preceding zeros or 4 characters without preceding zeros.
3	Employer Identifier	Yes	Numeric	Indicates the Employer Identifier associated with the Employer.

EMPLOYER ORGANIZATION

ENTITY FOR WHICH THE
DETAILS WILL BE SUBMITTED



Benefit Programs

Employer Payroll File Definition

Payroll Header Section

Field	Field Name	Req?	Data Type	Description
1	Benefit Identifier	Yes	Numeric	A value of "01" (zero-one) indicates the record is a Benefit record.
2	Employer Organization Code	Yes	Numeric	The Employer Organization Code for which the contribution details will be submitted. In the legacy environment, this is known as the Unit ID and will stay the same in AUREUS. It is 3 characters with leading zero in 4 characters without trailing zero.
3	Benefit Program	Yes	Alpha-Numeric	Indicates the Benefit Program associated with the Employer Organization for which the contributor details will be submitted. See Appendix A for Allowed Values.

Employer Payroll File Definition

Appendix A: Allowed Values

Record	Column Name	Values	Description
Payroll Header	Benefit Program	PE PS FF JUDGE LEG GCV 401k R401k 457b R457b IRA Roth	Public Employees Retirement System Public Safety Retirement System Firefighters' Retirement System Judges Retirement System Legislators Retirement System Governors Retirement System 401k - 401(k) Savings Plan R401k - Roth 401(k) Savings Plan 457b - 457(b) Savings Plan R457b - Roth 457(b) Savings Plan IRA - Traditional IRA Savings Plan Roth - Roth IRA Savings Plan

"BENEFIT PROGRAM" REPLACES "RETIREMENT SYSTEM"

SAVINGS PLANS ARE ALSO BENEFIT PROGRAMS

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Current as of April 19, 2024
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AUREUS

URS

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AUREUS

URS

Benefit Programs

URS
Utah Retirement Systems

Public Employees



URS
Utah Retirement Systems

Public Safety



URS
Utah Retirement Systems

Firefighters



URS
Utah Retirement Systems

Judges



URS
Utah Retirement Systems

Utah Governors and Legislators



URS
Utah Retirement Systems

Savings Plans

BOOST YOUR RETIREMENT WITH PERSONAL SAVINGS

What Savings Plans Are Available? How Do I Start Saving for Retirement? How Should I Invest My Savings? How Much Should I Be Saving?







Benefit Program Only

Defined Contribution Plans Have No Tier or Sub-Tier

Benefit Program (Level 1)	Tier (Level 2)	Sub-Tier/Fund (Level 3)	Comments
401k			401(k) No Tier/Sub-Tier for DC Plans
457b			457(b) No Tier/Sub-Tier for DC Plans
IRA			Traditional IRA No Tier/Sub-Tier for DC Plans
R401k			Roth 401(k) No Tier/Sub-Tier for DC Plans
R457b			Roth 457(b) No Tier/Sub-Tier for DC Plans
Roth			Roth IRA No Tier/Sub-Tier for DC Plans

ROTH 401(k) AND 457(b) AREN'T AVAILABLE YET, BUT PLANNING THEM INTO YOUR PROGRAMMING UPDATES WOULD BE WISE



Employment Types

Employment File Specifications
Appendix C: Definitions and Clarifications
Employment Types
<ul style="list-style-type: none">• New Enrollment<ul style="list-style-type: none">◦ This employment type is used to capture the details of a new member enrollment. It may be used for members who do not currently exist in the system or for members who already exist in the system but are moving to a different benefit Program / Tier / Sub-Tier or to a different employer in a different job position or term of position.• Employment Change<ul style="list-style-type: none">◦ This employment type is used to capture employment change information for an existing member including an update in job position, term of position, or leave of absence.• Termination<ul style="list-style-type: none">◦ This employment type is used to capture the termination of employment of a member.
<div><div>AUREUS</div><div>Page 60 of 61 Current as of December 21, 2023 (R1.0.1.0)</div><div>URS</div></div>

NEW ENROLLMENT
[NEW]

REPORT BEGINNING OF
EMPLOYMENT SEGMENT

EMPLOYMENT CHANGE
[EMC]

REPORT BREAK/CHANGE IN
EMPLOYMENT SEGMENT

TERMINATION
[TERM]

REPORT END OF
EMPLOYMENT SEGMENT



Employment Change Event

Time away from regular working

Employment File Specifications			
RECORD	COLUMN NAME	ALLOWED VALUES	DESCRIPTION
Employment Detail	Rate	HRP - Hourly Base Salary	
	ARS	ARS - Annual Base Salary	
	DRS	DRS - Daily Base Salary	
	FLA	FLA - Family and Medical Leave Act	
Employment Detail	Employment Change Event	LTC	LTC - Long-Term Disability - Covered
		LTN	LTN - Long-Term Disability - Not Covered
		LWP	LWP - Leave of Absence - With Pay
		LCP	LCP - Leave of Absence - Without Pay
		MIL	MIL - Military Leave

FAMILY AND MEDICAL LEAVE ACT [FMLA]

LONG-TERM DISABILITY (COVERED) [LTC]

LONG-TERM DISABILITY (NOT COVERED) [LTN]

LEAVE OF ABSENCE (WITH PAY) [LWP]

LEAVE OF ABSENCE (WITHOUT PAY) [LOP]

MILITARY LEAVE [MIL]

AUREUS

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Current as of December 21, 2023
(Initial)

URS



Two-Factor Authentication

USERNAME
AND
PASSWORD



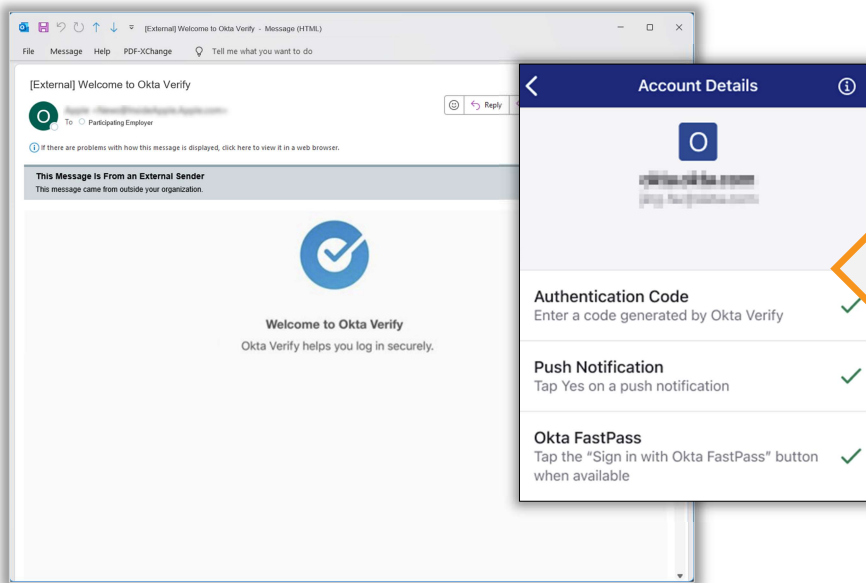
VERIFICATION VIA
SECONDARY
FACTOR



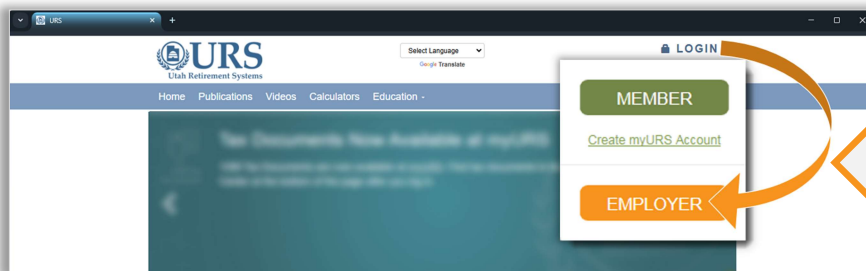
USER
ACCESS
GRANTED



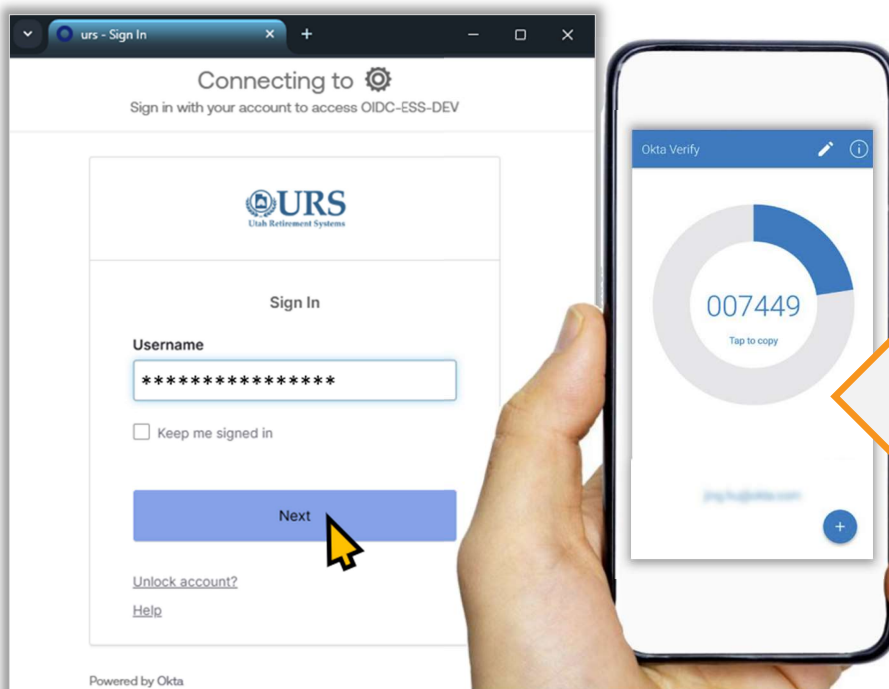
Two-Factor Authentication



ACTIVATION OF
AUTHORIZED
CONTACT
GENERATES
EMAILED
INSTRUCTIONS
FOR
AUTHENTICATOR
APP SET-UP



AFTER ACCOUNT
SET UP
COMPLETE,
EMPLOYER
PORTAL
ACCESSED
THROUGH
WWW.URS.ORG



EACH LOGIN
WILL TRIGGER
A POP-UP
NOTIFICATION
WITH AN
AUTHENTICATION
CODE



Website Functionality

URS Employer Portal

URS Utah Retirement Systems

Welcome, Employer

Form Cache
Browser Cache
Switch Contact
Reset Screen
Log Off

EXPAND/COLLAPSE VIEWING AREA

RETURN TO HOME PAGE

PAGE BACK

LOG OFF EMPLOYER PORTAL

HIDE OR DISPLAY

Most Recent Messages

Notification Type	Subject	Attachment	Delivery Date
No records to display			

View All Messages

Most Recent Generated Reports

Report Desc.	Requested By	Report Date
No records to display		

View All Reports

Summary ID Status Posted Status

Summary ID	Status	Posted Status
No records to display		

View All Summaries Submit Payroll

Invoice Type Balance Due Date

Invoice Type	Balance	Due Date
No records to display		

Welcome to the URS Employer Portal!

Most Recent Messages

Notification Type	Subject	Attachment
No records to display		

View All Messages

HIDE OR DISPLAY

URS Employer Portal

URS Utah Retirement Systems

Welcome, Employer

USE "BREADCRUMBS" TO CLOSE AND RETURN TO PRIOR PAGES

+ Message Board Notification

Search Results

RESULTS OUTPUT CAN BE MODIFIED

ORGANIZE OUTPUT LIKE A PIVOT TABLE

FILTER OUTPUT AS DESIRED

Drag a column header and drop it here to group by that column

Employer Summary ID	Employer Payroll Summary ID	Reporting Information Name	Employer Organization Name	Employer Program Type ID/Name	Total Reported Contributions
---------------------	-----------------------------	----------------------------	----------------------------	-------------------------------	------------------------------

Filter value(s) that:

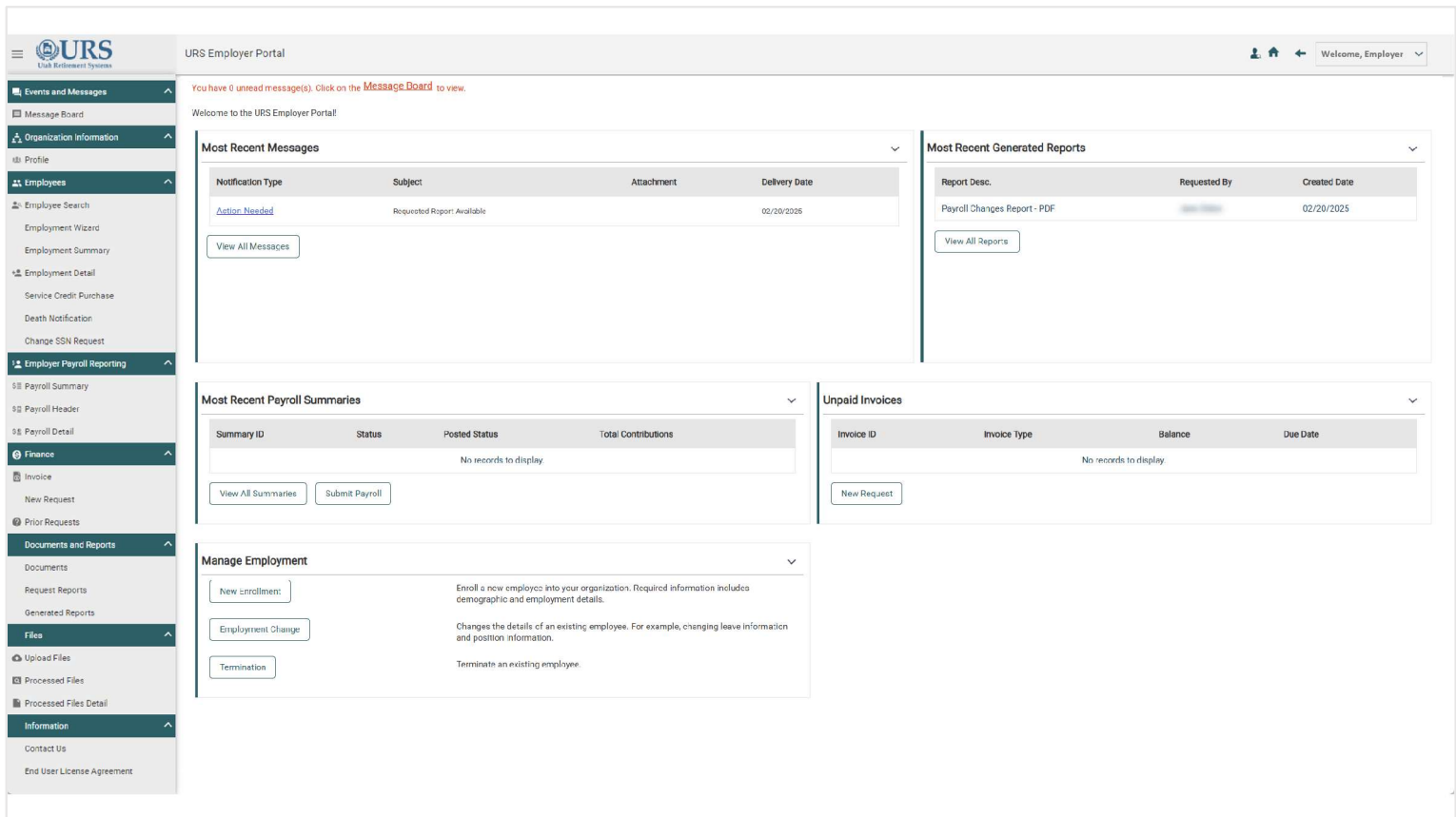
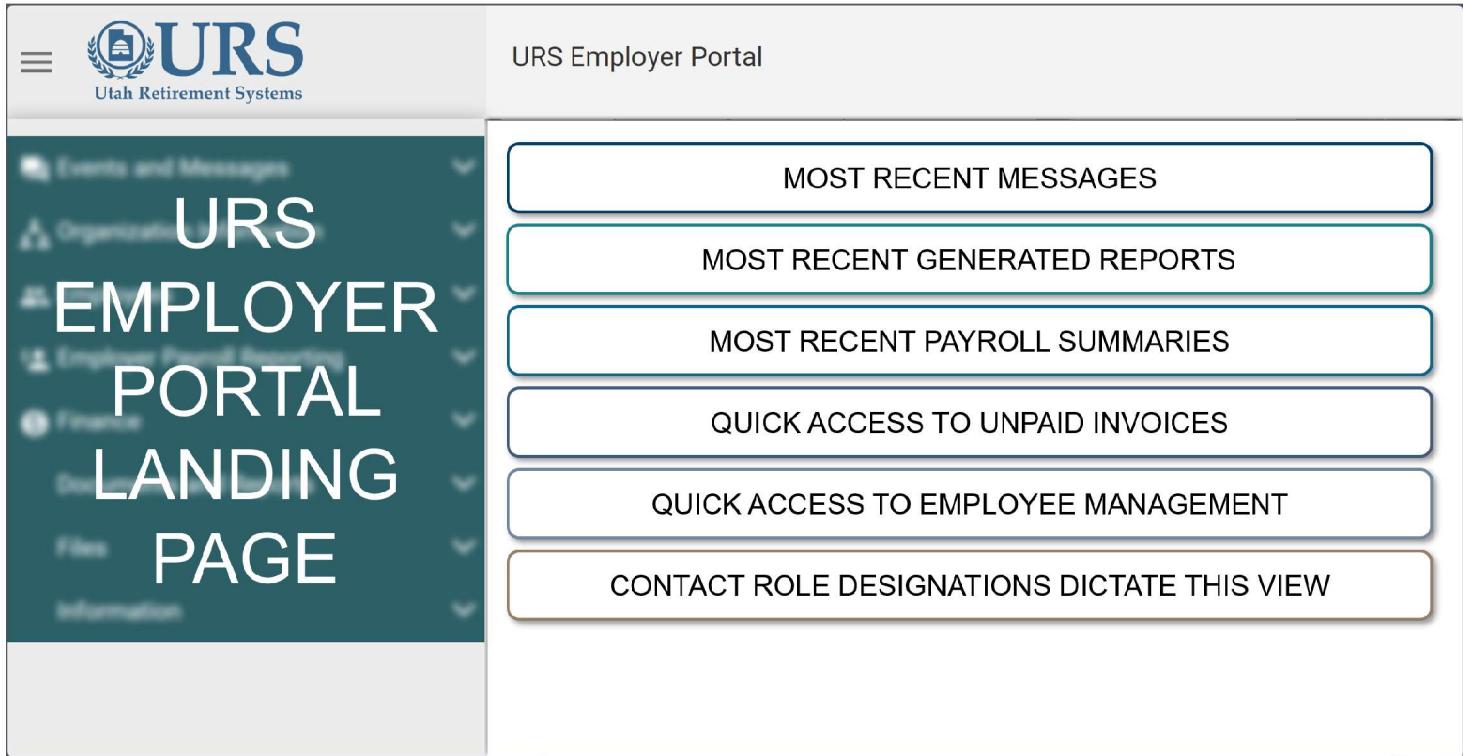
Is equal to

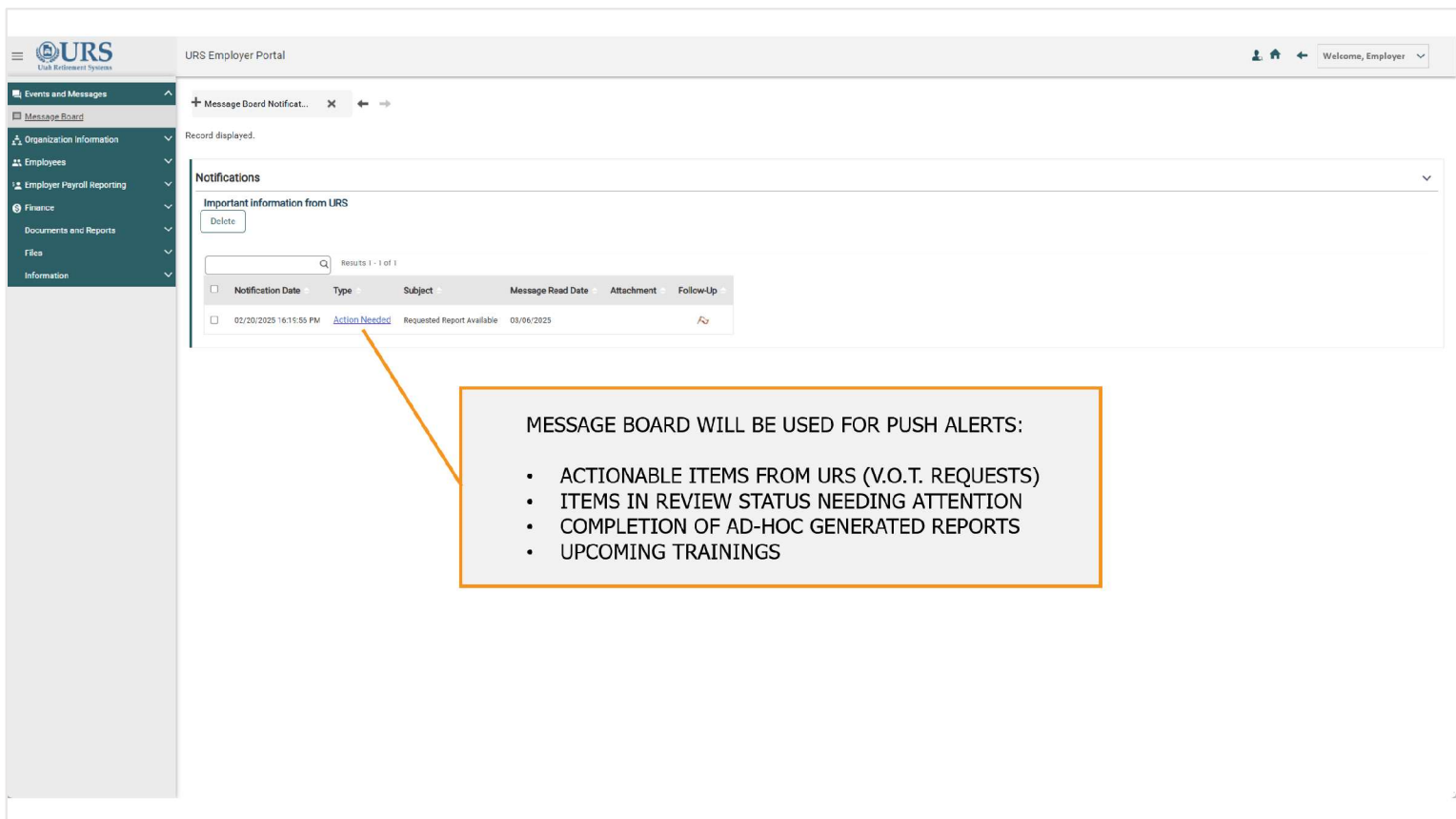
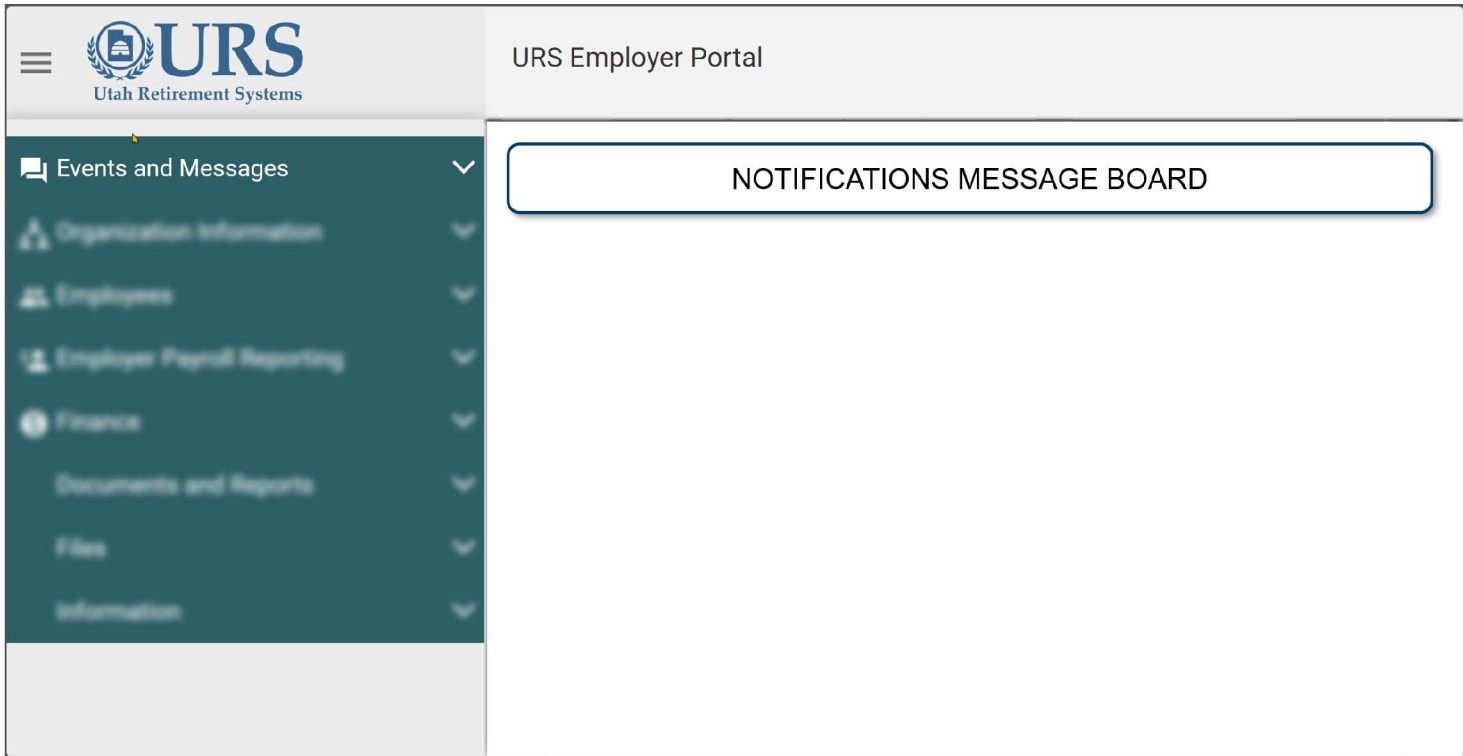
And / Or

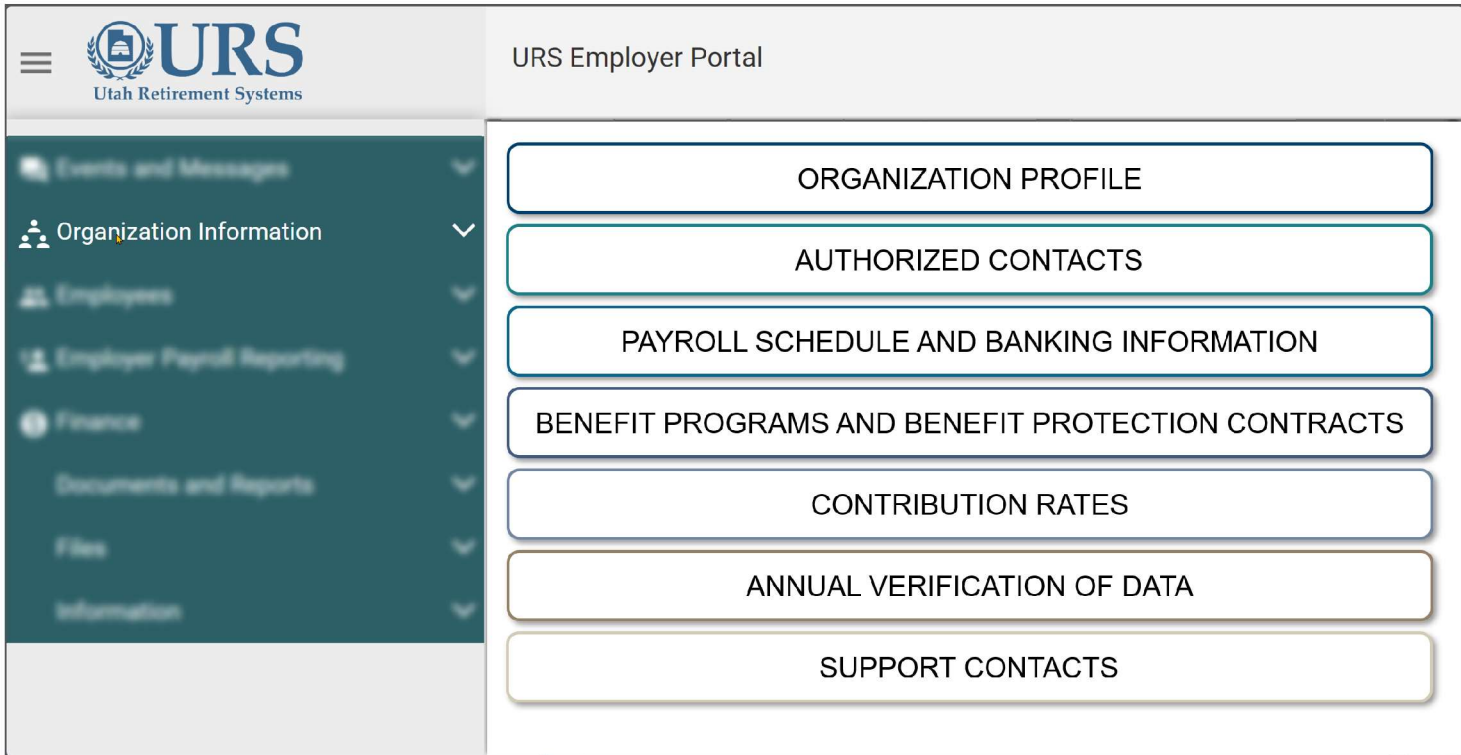
Is equal to

Filter Clear









The screenshot shows the "Organization Profile" form in the URS Employer Portal. The header includes the URS logo, "URS Employer Portal", and a "Welcome, Employer" message. The left sidebar is the same as in the previous screenshot. The main content area has a tab labeled "Organization Details" and a "Save" button. Below the tab is a message: "[Record displayed. Please make changes and press SAVE]". The form is titled "Organization Profile" and contains several input fields: "Organization Name" (with a dropdown arrow), "Organization Code" (with a dropdown arrow), "Primary Phone Number", "Secondary Phone Number", "Fiscal Year End Month" (with a dropdown arrow), "Primary Address" (with a dropdown arrow), "Patent organization" (with a dropdown arrow), "Primary Email Address", "Secondary Email Address", "Web URL", and "Reporting organization" (with a dropdown arrow). Below the form is a table with the following columns: "ID", "Organization Name", "Organization Code", "Fiscal Year End Month", "Primary Address", "Patent organization", "Primary Email Address", "Secondary Email Address", "Web URL", and "Reporting organization". The table contains several rows of data, each with a blue link next to the "Organization Name" column.

URS

Clark Kenton Systems

URS Employer Portal

Welcome, Employer

Events and Messages

Organization Information

Profile

Employees

Employer Payroll Reporting

Finance

Documents and Reports

Files

Information

Organization Details

Save

All changes successfully saved

REMEMBER TO SAVE

SOME EMPLOYEE INFORMATION POPULATES FROM EMPLOYEE LIST

ACTIVATE THE AUTHORIZATION

PROVIDE ADDITIONAL REQUIRED INFORMATION

Contact Detail

Select From Employees

*First Name

Middle Name

*Last Name

Name Suffix

Gender

*Status

Position

Primary Email Address

Secondary Email Address

Primary Phone Number

Secondary Phone Number

Address

Mobile Phone Number

Mobile SMS Allowed

ASSIGN USER RIGHTS

IF ADDED SEPARATELY FROM LIST, THE USER RIGHTS ARE LIMITED

Contact Role

☐ Authorized Agent
☐ Authorized Contact
☐ Business Administrator
☐ Contribution Reporting
☐ Executive Administrator
☐ Finance
☐ Human Resources
☐ Information Technology
☐ Parent Organization - View
☐ Primary Contact
☐ Reporting Organization - View
☐ Web Administrator

Web Access Information

Register

START WEBSITE ACCESS PROCESS

Legacy: Contact vs. Web Access

URS

EMPLOYERS

Change Password

Logout

Employer Profile

Users

Contacts

Business Administrator - NOT THE 'AD' CONTACT (BA)

1 required.

Chief of Police or Sheriff (CP)

1 required.

Contribution Billing (BL)

1 required. 1 optional.

Contribution Credit (CK)

1 required. 1 optional.

Contribution Reporting and Information (CR)

1 required. 2 optional. Assign

Cycles Publication (CY)

20 optional. Assign

Executive Administrator - NOT THE 'BA' CONTACT (AD)

1 required.

External Accountant (AC)

1 optional. Assign

Human Resources Representative (HR)

1 required. 99 optional. Assign

Information Technology (IT)

1 required.

Long-term Disability Notices (LT)

1 required.

Fund Participation

Contacts

Rates

Benefit Protection

Exemptions

Public Safety

Declared Hours

✓

✓

✓

✓

✓

✓

Permissions

Administration

☐ Web Administrator
Has access to all information on this site and can create or modify existing user accounts.

Employer Profile

Select all

☐ Funds
☐ Contacts (View Only)
☐ Contacts
☐ Rates
☐ Benefits
☐ Exemptions
☐ Public Safety (View Only)
☐ Public Safety

Employee Management Center

Select all

☐ Check Employee Status
☐ Status Certification
☐ Batch Ineligible
☐ View Employees
☐ Individual Terminations
☐ Batch Termination

Independent Contractor Management Center

Select all

☐ Check Individual Status

PEHP Employer Portal

Select all

☐ PEHP Employer Portal

Contribution Reporting

Select all

☐ Prepare Contributions
☐ Upload Contributions
☐ Completed Contributions
☐ View Pending ACH
☐ Submit ACH

Reports

Select all

☐ DC Deferral Report
☐ DC Election Report
☐ Batch Ineligible Report
☐ Batch Termination Report
☐ SPARK Report
☐ SOC-1 Report
☐ GASB Report

ACH / Electronic Payment

Select all

☐ ACH account (View Only)
☐ ACH account

Authorized Contact Roles

AUREUS vs. Legacy: Website Access

Contact Role ▼

☐ Authorized Agent Use the 'Select from Employees' function to link this contact to an existing employee in order to add additional roles.

Web Access Information ▼

[Register](#)

Contact Role ▼

☐ Authorized Agent
☐ Authorized Contact
☐ Business Administrator
☐ Contribution Reporting
☐ Executive Administrator
☐ Finance
☐ Human Resources
☐ Information Technology
☐ Parent Organization – View
☐ Primary Contact
☐ Reporting Organization – View
☐ Web Administrator

Web Access Information ▼

[Register](#)

Permissions

Administration

☐ **Web Administrator**
Has access to all information on this site and can create or modify existing user accounts.

Employer Profile
[Select all](#)

☐ Funds [?](#)
☐ Contacts (View Only) [?](#)
☐ Contacts [?](#)
☐ Rates [?](#)
☐ Benefits [?](#)
☐ Exemptions [?](#)
☐ Public Safety (View Only) [?](#)
☐ Public Safety [?](#)

Employee Management Center
[Select all](#)

☐ Check Employee Status [?](#)
☐ Status Certification [?](#)
☐ Batch Ineligible [?](#)
☐ View Employees [?](#)
☐ Individual Terminations [?](#)
☐ Batch Termination [?](#)

Independent Contractor Management Center
[Select all](#)

☐ Check Individual Status [?](#)

PEHP Employer Portal
[Select all](#)

☐ PEHP Employer Portal

Contribution Reporting
[Select all](#)

☐ Prepare Contributions [?](#)
☐ Upload Contributions [?](#)
☐ Completed Contributions [?](#)
☐ View Pending ACH [?](#)
☐ Submit ACH [?](#)

Reports
[Select all](#)

☐ DC Deferral Report [?](#)
☐ DC Election Report [?](#)
☐ Batch Ineligible Report [?](#)
☐ Batch Termination Report [?](#)
☐ SPARK Report [?](#)
☐ SOC-1 Report [?](#)
☐ GASB Report [?](#)

ACH / Electronic Payment
[Select all](#)

☐ ACH account (View Only) [?](#)
☐ ACH account [?](#)



Authorized Contact Roles

AUREUS vs. Legacy

<div>AUTHORIZED AGENT</div> <div>EXTERNAL ACCOUNTANT (AC)</div>	<div>FINANCE</div> <div>CONTRIBUTION BILLING (BL)</div> <div>CONTRIBUTION REPORTING & INFORMATION (CR)</div>	<div>INFORMATION TECHNOLOGY</div> <div>INFORMATION TECHNOLOGY (IT)</div>
<div>AUTHORIZED CONTACT</div> <div>CHIEF OF POLICE OR SHERIFF (CP)</div> <div>FIRE CHIEF (FC)</div>	<div>EXECUTIVE ADMINISTRATOR</div> <div>EXECUTIVE ADMINISTRATOR (AD)</div>	<div>WEB ADMINISTRATOR</div> <div>WEBSITE ADMINISTRATOR (WA)</div>
<div>BUSINESS ADMINISTRATOR</div> <div>BUSINESS ADMINISTRATOR (BA)</div>	<div>HUMAN RESOURCE</div> <div>HUMAN RESOURCE REPRESENTATIVE (HR)</div> <div>LONG-TERM DISABILITY NOTICES (LT)</div> <div>NEW-HIRE LETTER CONTACT (NH)</div> <div>PUBLIC SAFETY CONTACT (PS)</div> <div>STATUS REPORTING (SR)</div> <div>EMPLOYMENT RESOURCE & INFORMATION CENTER (EC)</div>	<div>CONTACT ROLES WILL NOT BE MAPPED TO AUREUS</div> <div>CYCLES PUBLICATION (CY)</div> <div>INSIDE STORY (IS)</div> <div>QUARTERLY COUNSELING SCHEDULE (QC)</div> <div>VIEWPOINT PUBLICATION (VP)</div>
<div>CONTRIBUTION REPORTING</div> <div>CONTRIBUTION BILLING (BL)</div> <div>CONTRIBUTION CREDIT (CK)</div> <div>CONTRIBUTION REPORTING & INFORMATION (CR)</div> <div>PAYROLL DEDUCTION NOTICES (DC)</div> <div>TIER 2 CHANGE REPORT NOTIFICATION (TR)</div>		



URS

Utah Retirement Systems

URS Employer Portal

Welcome, Employer

Events and Messages

Organization Information

Profile

Employees

Employer Payroll Reporting

Finance

Documents and Reports

Files

Information

+ Organization Details

Save

[Record displayed. Please make changes and press SAVE.]

Organization Profile

Organization Name: Primary Phone Number: Secondary Phone Number: Fiscal Year End Month: 6 Primary Address: Parent Organization: Organization Code: Primary Email Address: Secondary Email Address: Web URL: Reporting Organization:

Organization Detail

Contacts Address Payroll Schedule Benefit Programs Contribution Rates Benefit Protection Contracts Annual Verification of Data Banks Support Contact

New Open Delete

<input type="checkbox"/>	Address	City	State	Zip Code	Start Date	End Date	Primary Address
<input type="checkbox"/>			UT	84	07/01/1961		Yes
<input type="checkbox"/>			UT	84			
<input type="checkbox"/>			UT	84			

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+ Organization Details

Save

[Record displayed. Please make changes and press SAVE.]

Organization Profile

Organization Name: Primary Phone Number: Secondary Phone Number: Fiscal Year End Month: 6 Primary Address: Parent Organization: Organization Code: Primary Email Address: Secondary Email Address: Web URL: Reporting Organization:

Organization Detail

Contacts Address Payroll Schedule Benefit Programs Contribution Rates Benefit Protection Contracts Annual Verification of Data Banks Support Contact

Open

<input type="checkbox"/>	Schedule Name	Payroll Schedule Begin Date	Payroll Schedule End Date	Frequency	Status
<input type="checkbox"/>	Bi-Weekly	05/19/2024	12/27/2024	Bi-Weekly	Active



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Save

[Record displayed. Please make changes and press SAVE.]

Organization Profile

Organization Name: Organization Code: Primary Phone Number: Primary Email Address: Secondary Phone Number: Secondary Email Address: Fiscal Year End Month: 6 Web URL: Primary Address: Parent Organization: Reporting Organization:

Organization Detail

Contacts Address Payroll Schedule Benefit Programs Contribution Rates Benefit Protection Contracts Annual Verification of Data Banks Support Contact

Current Contribution Rates (07/01/2024 - 06/30/2025)

Benefit Program	Benefit Program Tier	Benefit Program Sub-Tier	Employee Required	Employee DB Required	Employee DC Required	Employee Pickup	Employee Ancortization	Death Benefit
Firefighters	Tier 2	132 FIREFIGHTERS						
Firefighters	Tier 2	232 DC FIREFIGHTERS						
Public Employees	Tier 2	111 CTRB LOC GOVT						
Public Employees	Tier 2	211 DC LOC GOVT						
Public Safety	Tier 2	132 PUBLIC SAFETY						
Public Safety	Tier 2	212 DC PUB SAFETY						
Public Safety	Tier 1	043 PS NCTRS						
Public Safety	Tier 1	049 PS NCTRB NO GO						
Firefighters	Tier 1	032 FIRE W/C SS						
Public Employees	Ineligible	009 INELIGIBLE FUND						

Futura Contribution Rates (07/01/2025 - 06/30/2026)

[View Other Contribution Rates](#)

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Displaying page 1 of 1.

Download as PDF

Record displayed.

2026 - Future (07/01/2025 - 06/30/2026)	PRELIMINARY/FUTURE RATES
2025 - Current (07/1/2024 - 06/30/2025)	
2024 (07/01/2023 - 06/30/2024)	CURRENT RATES
2023 (07/01/2022 - 06/30/2023)	HISTORICAL RATES
2022 (07/01/2021 - 06/30/2022)	
2021 (07/01/2020 - 06/30/2021)	
2020 (07/01/2019 - 06/30/2020)	
2019 (07/01/2018 - 06/30/2019)	

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Save

[Record displayed. Please make changes and press SAVE.]

Organization Profile

Organization Name: [] Organization Code: []

Primary Phone Number: [] Primary Email Address: []

Secondary Phone Number: [] Secondary Email Address: []

Fiscal Year End Month: 6 Web URL: []

Primary Address: []

Parent Organization: [] Reporting Organization: []

Organization Detail

Contacts | Address | Payroll Schedule | Benefit Programs | Contribution Rates | **Benefit Protection Contracts** | Annual Verification of Data | Banks | Support Contact

Open

<input type="checkbox"/>	Benefit Protection Type	Benefit Protection Contact Tier	Carrier	Start Date	End Date	Status	Last Acknowledgment Date
<input type="checkbox"/>	Long Term Disability	Tier 1	[]	01/01/2020		Approved	
<input type="checkbox"/>	Long Term Disability	Tier 2	[]	01/01/2020		Approved	
<input type="checkbox"/>	Long Term Disability	Tier 1	[]	10/01/1989	07/31/1990	Approved	
<input type="checkbox"/>	Long Term Disability	Tier 1	[]	06/01/1956	04/30/2001	Approved	
<input type="checkbox"/>	Workers Compensation	Tier 1	[]	05/01/2001	05/31/2009	Approved	
<input type="checkbox"/>	Long Term Disability	Tier 1	[]	06/01/2009	06/30/2010	Approved	
<input type="checkbox"/>	Long Term Disability	Tier 1	[]	01/01/2010	12/31/2019	Approved	
<input type="checkbox"/>	Long Term Disability	Tier 2	[]	01/01/2011	12/31/2019	Approved	

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Save

[Record displayed. Please make changes and press SAVE.]

Organization Profile

Organization Name: []

Primary Phone Number: []

Secondary Phone Number: []

Fiscal Year End Month: 6

Primary Address: []

Parent Organization: [] Reporting Organization: []

Organization Detail

Contacts | Address | Payroll Schedule | Benefit Programs | Contribution Rates | Benefit Protection Contracts | **Annual Verification of Data** | Banks | Support Contact

Public Safety and Firefighter Declaration of regularly scheduled work period Last Verified: 11/21/2024

Contacts Last Verified: 11/21/2024

Contribution Rates Last Verified: 11/21/2024

DC Plans Last Verified: 11/21/2024

Verified By: []

Verified By: []

Verified By: []

Verified By: []

Verify Contacts

VERIFICATION WILL TAKE PLACE ONLINE FOR THE FOLLOWING:
CONTACTS, CONTRIBUTION RATES, PUBLIC SAFETY AND
FIREFIGHTER DECLARATION OF REGULARLY-SCHEDULED WORK
PERIODS, DEFINED CONTRIBUTION PLANS, EXEMPTIONS

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Save

[Record displayed. Please make changes and press SAVE.]

Organization Profile

Organization Name: [Redacted]

Organization Code: [Redacted]

Primary Phone Number: [Redacted]

Primary Email Address: [Redacted]

Secondary Phone Number: [Redacted]

Secondary Email Address: [Redacted]

Fiscal Year End Month: 6

Web URL: [Redacted]

Primary Address: [Redacted]

Parent Organization: [Redacted]

Reporting Organization: [Redacted]

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Support Contact

New

Open

<input type="checkbox"/>	Bank Name	Bank Alias Name	Status	Modified Date
<input type="checkbox"/>	[Redacted]		Active	16/07/2024

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Save

[Record displayed. Please make changes and press SAVE.]

Organization Profile

Organization Name: [Redacted]

Organization Code: [Redacted]

Primary Phone Number: [Redacted]

Primary Email Address: [Redacted]

Secondary Phone Number: [Redacted]

Secondary Email Address: [Redacted]

Fiscal Year End Month: 6

Web URL: [Redacted]

Primary Address: [Redacted]

Parent Organization: [Redacted]

Reporting Organization: [Redacted]

Organization Detail

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Address

Payroll Schedule

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Support Contact

Retirement Planning Advisor: Ryan Ashcraft

861-386-7479

URSIPER@urs.org

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+ Employment Wizard

Choose Action

Enroll a new employee into your organization. Required information includes demographic and employment details.

New Enrollment

Change the details of an existing employee. For example, changing leave information and position information.

Employment Change

Terminate an existing employee.

Termination

New Enrollment - Select Employer, Benefit Program, and Employee

Employer Organization:

*Employee SSN:

*Confirm SSN:

*Date of Birth:

*Benefit Program:

Next

Cancel

New Enrollment - Employee Demographic Detail

Employee Information:

*First Name:

Middle Name:

*Last Name:

Name Suffix:

*Gender:

*Marital Status:

Contact Information:

*Phone Number:

*Email Address:

Address Information:

*Address Line 1:

Address Line 2:

Address Line 3:

*City:

*State:

*ZIP Code:

Previous

Next

Cancel

New Enrollment - Employment Detail

Employer Organization:

Benefit Program: Public Employees

*Position:

*Eligibility:

*Start Date:

*Social Security Exemption:

*Qualified Benefit:

Position Term:

Contract Information:

Pay Rate: \$0.00

Pay Rate Type:

Previous

Next

Cancel

New Enrollment - Certify and Submit

Review Information

Employee Information:

Employee Name:

SSN:

Date of Birth:

Employment Information:

Employer Organization:

Benefit Program: Public Employees

Position: Public Employee

Eligibility: Eligible

Start Date: 01/13/2025

End Date:

Qualified Benefit: Y

Social Security Exemption: N

Position Term: 12 Months

Other 401 K Provider:

Contract Information:

Pay Rate: \$21.67

Pay Rate Type: Hourly Base Salary

Number of Days Worked:

Days in Contract at Termination:

Date Last Check will be Issued:

certifies the employee's benefit status is correct. By reporting the employee on the payroll file, makes a continuing certification the employee's URS benefit status is correct.

must officially notify URS in accordance with Title 49-11-603 when the employee's URS benefit status changes, the employee begins or returns from a leave of absence, or experiences termination of employment.

Submitted By:

Submitted Date: 01/13/2025

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Cancel

Submit

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+ Employment Wizard

Choose Action

Build a new employee into your organization. Required information includes demographic and employment details.

New Employee

Change

Terminate an existing employee.

Termination

Change the details of an existing employee. For example, changing leave information and position information.

Employment Change - Select Employer, Benefit Program, and Employee

Employer Organization:

*Employee SSN:

*Confirm SSN:

*Date of Birth:

*Benefit Program:

NextCancel

Employment Change - Employee Demographic Detail

Employee Information:

*First Name:

Middle Name:

*Last Name:

Name Suffix:

*Gender: Female

*Marital Status:

Contact Information:

Phone Number:

Email Address:

Address Information:

Address Line 1:

Address Line 2:

Address Line 3:

City:

State:

ZIP Code:

Suggested Address

Get Suggestion

Address Line 1	Address Line 2	Address Line 3	City	State	ZIP Code	ZIP+4
No records to display.						

PreviousNextCancel

Employment Change - Employment Detail

Employer Organization:

Benefit Program: Public Employees

*Position:

*Eligibility:

*Start Date:

*Qualified Benefit:

*Social Security Exemption:

Position Term: 12 Months

UPDATE ELIGIBILITY STATUS

*Position:

*Eligibility:

*Start Date:

*Qualified Benefit:

*Social Security Exemption:

Position Term: 12 Months

Contract Information:

Pay Rate:

Pay Rate Type:

UPDATE CONTRACT DETAILS

Event Information:

Event:

Event Start Date:

Event End Date:

REPORT LEAVE EVENT

Employment Change - Employment Detail

Employer Organization: [REDACTED]	Benefit Program: Public Employees
*Position: Public Employee	*Eligibility: Eligible
*Start Date: 11/20/2007	
*Qualified Benefit: Yes	*Social Security Exemption: Yes
Position Term: 12 Months	

Contract Information:

Pay Rate: \$ [REDACTED]	*Pay Rate Type: Hourly Base Salary
-------------------------	------------------------------------

Event Information:

Event: Family and Medical Leave Act	
Event Start Date: 01/27/2025	Event End Date: 02/14/2025

[Previous](#) [Next](#) [Cancel](#)

Employment Change - Certify and Submit

Review Information

Employee Information:		
Employee Name: [REDACTED]	SSN: XXX-XX-[REDACTED]	Date of Birth: [REDACTED]
Employment Information:		
Employer Organization: [REDACTED]	Benefit Program: Public Employees	
Position: Public Employee	Eligibility: Eligible	
Start Date: 11/20/2007	End Date:	
Qualified Benefit: Y	Social Security Exemption: Y	
Position Term: 12 Months	Other 401 K Provider: N	
Contract Information:		
Pay Rate: \$0.00	Pay Rate Type:	
Number of Days Worked:	Days in Contract at Termination:	
Date Last Check will be Issued:		
Event Information:		
Event: Family and Medical Leave Act	Event Start Date: 01/27/2025	Event End Date: 02/14/2025

☒ [REDACTED] certifies the employee's benefit status is correct. By reporting the employee on the payroll file, [REDACTED] makes a continuing certification the employee's URS benefit status is correct. [REDACTED] must officially notify URS in accordance with Title 49-11-603 when the employee's URS benefit status changes, the employee begins or returns from a leave of absence, or experiences termination of employment.

Submitted By: [REDACTED]

Submitted Date: 01/22/2025

[Previous](#) [Cancel](#) [Submit](#)

Event:

Family and Medical Leave Act
Long-Term Disability - Covered
Long-Term Disability - Not Covered
Leave of Absence
Military Leave
Short-Term Disability
Workers Compensation

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+ Employment Wizard

Choose Action

Build a new employee into your organization. Required information includes demographic and employment details.

New Employee

Change the details of an existing employee. For example, changing leave information and position information.

Employment Change

Termination

Termination - Select Employer, Benefit Program, and Employee

Employer Organization: 00000000000000000000

*Employee SSN: 000-00-0000

*Confirm SSN: 000-00-0000

*Benefit Program: Public Employees

Next

Cancel

Termination - Employee Demographic Detail

Employee Information:

*First Name: 00000000

Middle Name: 00000000

*Last Name: 00000000

Name Suffix: 00000000

*Gender: Female

*Marital Status: Married

Contact Information:

Phone Number: 000-000-0000

Email Address: 00000000000000000000

Address Information:

Address Line 1: 00000000000000000000

Address Line 2: 00000000000000000000

Address Line 3: 00000000000000000000

City: 00000000

State: UT

ZIP Code: 00000 0000

Suggested Address

Get Suggestion

Address Line 1	Address Line 2	Address Line 3	City	State	ZIP Code	ZIP+4
No records to display.						

Previous

Next

Cancel

Termination - Employment Detail

Employer Organization: 00000000000000000000

Benefit Program: Public Employees

*Position: Public Employee

*Eligibility: Eligible

*Start Date: 04/13/2009

*End Date: 01/31/2025

Person Employment Status: Active

*Qualified Benefit: Yes

*Social Security Exemption: Yes

Position Term: 12 Months

Contract Information:

*Pay Rate: 000000

*Pay Rate Type: Hourly Base Salary

*Date Last Check will be Issued: 01/31/2025

Previous

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Cancel

Termination - Certify and Submit

Review Information

Employee Information:

Employee Name: [REDACTED]

SSN: XXX-XX [REDACTED]

Employment Information:

Employer Organization: [REDACTED]

Benefit Program: Public Employees

Position: Public Employee

Eligibility: Eligible

Start Date: 04/13/2009

End Date: 01/31/2025

Qualified Benefit: Y

Social Security Exemption: Y

Position Term: 12 Months

Contract Information:

Pay Rate: \$ [REDACTED]

Pay Rate Type: Hourly Base Salary

Number of Days Worked:

Days in Contract at Termination:

Date Last Check will be Issued: 01/31/2025

Event Information:

Event:

Event Start Date:

Event End Date:

☒ [REDACTED] certifies the employee's benefit status is correct. By reporting the employee on the payroll file, [REDACTED] makes a continuing certification the employee's URS benefit status is correct. [REDACTED] must officially notify URS in accordance with Title 49-11-603 when the employee's URS benefit status changes, the employee begins or returns from a leave of absence, or experiences termination of employment.

Submitted By: [REDACTED]

Submitted Date: 01/22/2025

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Criteria

Reporting Organization: [REDACTED]

Created Date (From): [REDACTED]

File Reference: [REDACTED]

Employment Summary Status: All

Created Date (To): [REDACTED]

Employment Summary ID: [REDACTED]

Search

Reset

Store Search

Search Results

Open

Export To Excel

Employment Summary ID

File Reference

Reporting Organization Name

Created Date

Employment Summary Status

No records to display.

Employment Detail Type: Select options

Employment Change

New Enrollment

Termination

Employment Detail Source: Select options

Employer Self-Service

File Upload

Internal Application

Employment Detail Status: Select options

Processed

Processing

Review

Submitted

Valid

Void

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To notify URS of a current or previous employee's death, click the "New" button in the Search Results panel below.

To view previous notifications submitted to URS, complete one or more criteria fields and then click the "Search" button.

Criteria

Death Notification ID:

First Name:

Date of Death (From):

Notification Date (From):

Deceased SSN:

Last Name:

Date of Death (To):

Notification Date (To):

Search Reset Store Search

Search Results

New Open Export To Excel

Drag a document icon and drop it here to your public folder.

Death Notification ID	Deceased's SSN	Person Name	Date of Death	Notification Date
No records to display.				

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Death Notification Lookup

Death Notification Main

Displaying page 1 of 1

Submit

Death Notification Information

Death Notification ID:

*Deceased SSN:

*First Name:

Cause of Death:

Notification Date: 01/21/2025

*Date of Death:

*Last Name:

Comments:

Supporting Documentation

Browse

Clear

Open

Organize

New folder

Documents

Files

Images

Downloads

Desktop

Public

Music

Video

Pictures

Documents

Files

Images

Downloads

Desktop

Public

Music

Video

Pictures

Documents

Files

Images

Downloads

Desktop

Public

Music

Video

Pictures

File name:

Upload from mobile

Open

Cancel

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Criteria

Person ID:

Change SSN Request ID:

Last 4 Digits of Incorrect SSN:

Status:

All

Search

Reset

Store Search

Search Results

New

Open

Export To Excel

Change SSN Request ID	Last 4 Digits of Incorrect SSN	Person ID	Person Name	Status
No records to display.				

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Information

Criteria

Person ID:

Change SSN Request ID:

Last 4 Digits of Incorrect SSN:

Status:

All

Search

Reset

Store Search

Search Results

New

Open

Export To Excel

Change SSN Request ID	Last 4 Digits of Incorrect SSN	Person ID	Person Name	Status
No records to display.				

Submit

Change SSN Request

Change SSN Request ID:

Status:

*Incorrect SSN:

*Correct SSN:

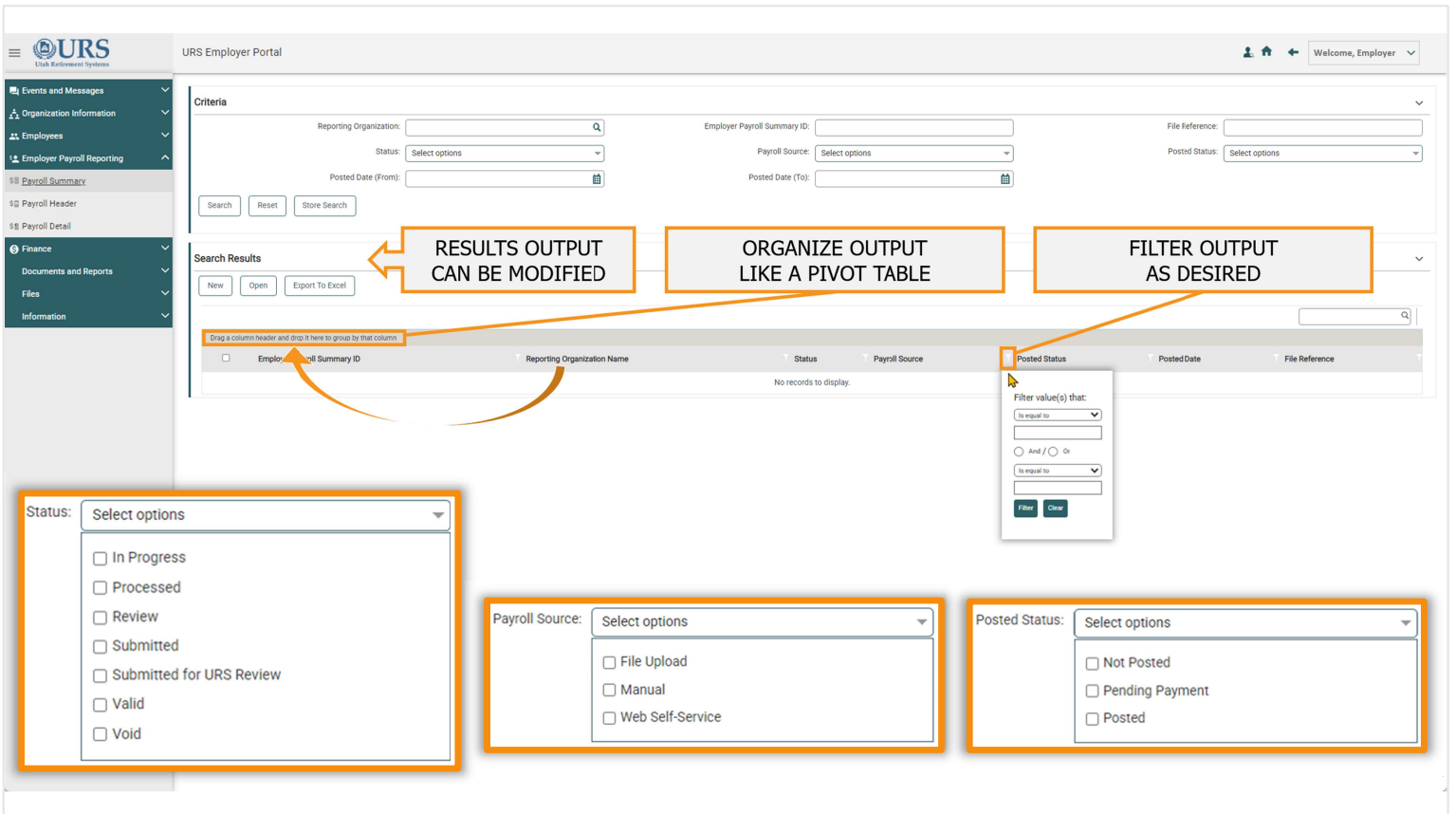
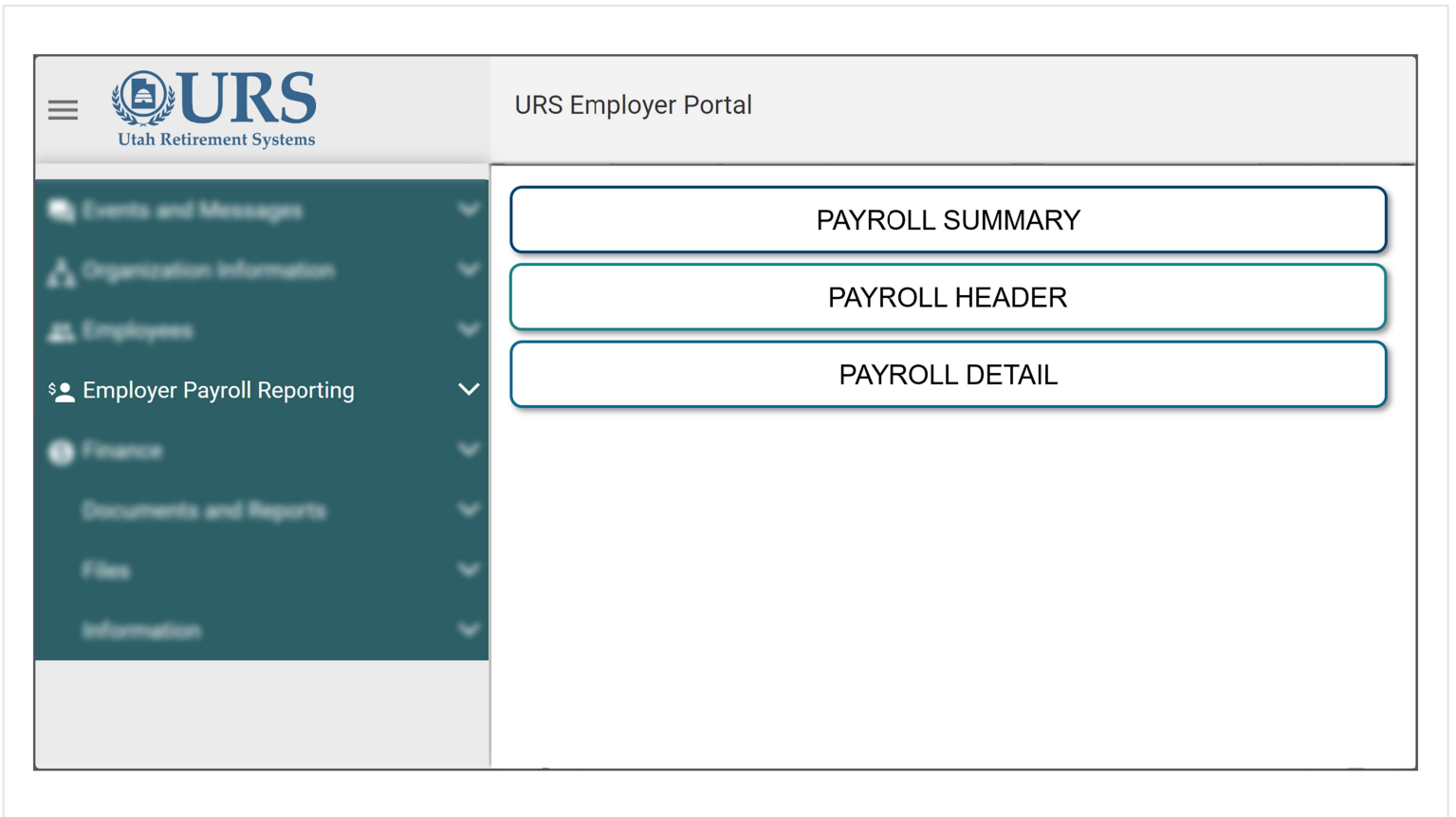
Incorrect Person:

Correct Person:

Comments:

Requested Date: 01/21/2025

Requested By:



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Criteria

Reporting Organization:Employer Payroll Summary ID:File Reference:

Status:Select optionsPayroll Source:Select optionsPosted Status:

Posted Date (From):Posted Date (To):

SearchResetStore Search

Not Posted

Pending Payment

Posted

Search Results

NewOpenExport To Excel

Drag a column header and drop it here to group by that column

Employer Payroll Summary IDReporting Organization NameStatusPayroll SourcePosted StatusPosted DateFile Reference

No records to display.

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Criteria

Reporting Organization:Employer Payroll Summary ID:File Reference:

Status:Select optionsPayroll Source:Select optionsPosted Status:

Posted Date (From):Posted Date (To):

SearchResetStore Search

Not Posted

Pending Payment

Posted

Search Results

NewOpenExport To Excel

Drag a column header and drop it here to group by that column

Employer Payroll Summary IDReporting Organization NameStatusPayroll SourcePosted StatusPosted DateFile Reference

No records to display.

Search Results

NewOpenExport To Excel

Results 1 - 1 of 1

Drag a column header and drop it here to group by that column

<input type="checkbox"/>	Employer Payroll Summary ID	Reporting Organization Name	Status	Payroll Source	Posted Status	Posted Date	File Reference
<input type="checkbox"/>	54	URS Retirement Systems	Review	File Upload	Not Posted		238

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Criteria

Employer Organization:

Reporting Organization:

Benefit Program:

Pay Period Type:

Status:

Submitted:

Ready to Post:

Employer Payroll Summary ID:

Employer Payroll Header ID:

Tier:

Pay Period Start Date (From):

Pay Period End Date (From):

Pay Period Pay Date (From):

Posted Date (From):

File Reference ID:

Sub-Tier:

Pay Period Start Date (To):

Pay Period End Date (To):

Pay Period Pay Date (To):

Posted Date (To):

Search

Reset

Store Search

Search Results

Open

Export To Excel

Drag a column header and drop it here to group by that column

☐ Employer Payroll Header ID

☐ Employer Payroll Summary ID

☐ Reporting Organization Name

☐ Employer Organization Name

☐ Benefit Program-Tier-Sub-Tier

☐ Pay Period Start Date

☐ Pay Period End Date

☐ Pay Period Pay Date

☐ Status

☐ Posted Date

☐ Total Reported Contributions

No records to display.

Benefit Program:

401(k)

457(b)

Firefighters

Governors

Judges

Legislators

Public Employees

Public Safety

Roth 401(k)

Roth 457(b)

Roth IRA

Traditional IRA

Pay Period Type:

Status:☐ Adjustment

Submitted:☐ Regular

Submitted:

☐ No

☐ Yes

Status:

☐ Processed

☐ Review

☐ Valid

☐ Void

Ready to Post:

☐ No

☐ Yes

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Payroll Header
Payroll Detail
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Criteria

SSN:

Status:

Employer Organization:

Benefit Program:

Pay Period Start Date (From):

Pay Period End Date (From):

Pay Period Pay Date (From):

Modified Date (From):

First Name:

Transaction Type:

Employer Payroll Header ID:

Tier:

Pay Period Start Date (To):

Pay Period End Date (To):

Pay Period Pay Date (To):

Modified Date (To):

List Name:

Error Message ID:

Employer Payroll Detail ID:

Sub-Tier:

Search

Reset

Store Search

Generate Results Offline

Search Results

Open

Export To Excel

Drag a column header and drop it here to group by that column

☐ Employer Payroll Detail ID

☐ Transaction Type

☐ Person Name

☐ Employer Organization

☐ Benefit Program-Tier-Sub-Tier

☐ Pay Period Start Date

☐ Pay Period End Date

☐ Pay Period Pay Date

☐ Status

☐ Retirement Salary

☐ Gross Salary

☐ Total Reported Contribution

No records to display.

Transaction Type:

☐ Adjustment

☐ DC Loan

☐ Penalty Fee

☐ Regular

☐ Service Purchase/Redeposit

☐ Special Pay

Benefit Program:

401(k)

457(b)

Firefighters

Governors

Judges

Legislators

Public Employees

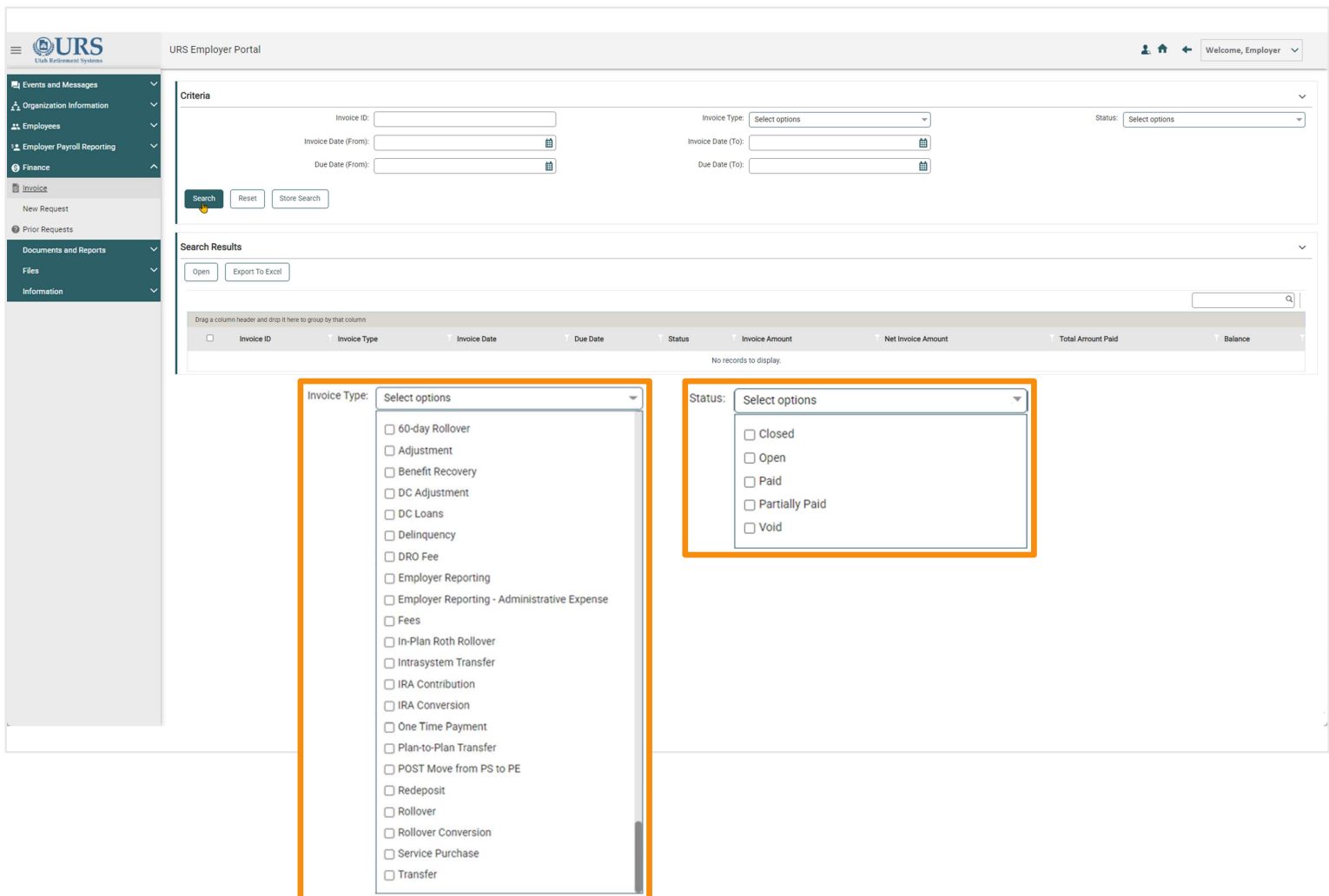
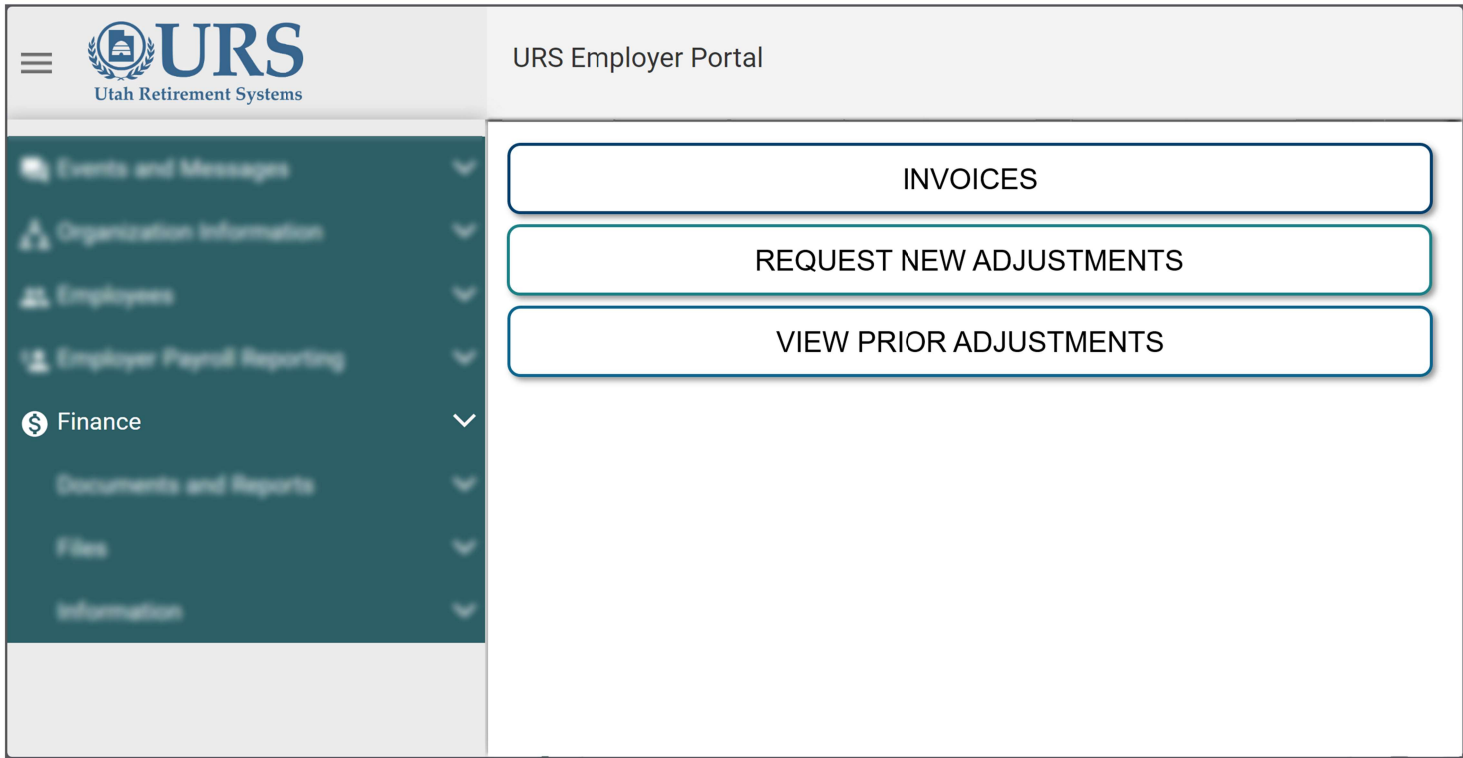
Public Safety

Roth 401(k)

Roth 457(b)

Roth IRA

Traditional IRA



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+ Remittance Request Wiza... X

Record displayed.

Select Invoices and Apply Credits

Unpaid Invoice(s)

Invoice ID	Invoice Type	Invoice Date*	Invoice Status	Net Invoice Amount	Invoice Amount	Balance	Pay Amount
No records to display.							

* Placeholder Text

Add Selected Invoice(s) Add All

Available Credit(s)

Credit ID	Credit Type	Person Name	Pay Period End Date	Available Amount	Apply Amount
477	Credit Memo			\$1,355.66	\$1,355.66

Apply Selected Credit(s) Apply All

Remittance Details

Remittance Details Selected Invoice(s) Applied Credit(s)

Selected Invoice Amount: \$0.00

Applied Credit Amount: \$0.00

Net Amount: \$0.00

Remittance Details Selected Invoice(s) Applied Credit(s)

Selected Invoice Amount: \$0.00

Applied Credit Amount: \$0.00

Net Amount: \$0.00

Remittance Details Selected Invoice(s) Applied Credit(s)

Invoice ID	Invoice Type	Invoice Date	Invoice Status	Invoice Amount	Balance	Pay Amount
No records to display.						

Remove Selected Invoice(s) Remove All

Remittance Details Selected Invoice(s) Applied Credit(s)

Credit ID	Credit Type	Person Name	Pay Period End Date	Available Amount	Apply Amount
No records to display.					

Remove Selected Credit(s) Remove All

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Criteria

Remittance Request ID:

Deposit Date (From):

Deposit Amount (From):

Search Reset Store Search

Deposit Applied Status: Select options

Deposit Date (To):

Deposit Amount (To):

Search Results

New Request Open Export To Excel

Drag a column header and drop it here to group by that column

Remittance Request ID	Deposit Type	Deposit Date	Deposit Amount	Applied Status	Bank Alias
No records to display.					

Deposit Applied Status: Select options

☐ Applied

☐ Not Applied


☐ Partially Applied

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VIEW DOCUMENTS

REQUEST REPORTS

VIEW GENERATED REPORTS



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+ Documents Maintenance

View Image

Results 1 - 1 of 1

Document Description	Document Name	Scan Date	Source
Benefit Protection Contract	KUEBPC	02/24/2025	Internal Upload


The compliance of the following substantial equity guidelines must be included in an employer's Long-Term Disability (LTD) insurance plan to meet approval for benefit protection pursuant to UCA § 49-21-401. These guidelines apply to all contracts entered into after July 1, 1996.

Component	Guidelines for Establishing Substantial Equity
1. Elimination Period: The insurance plan must have an elimination period which the employee may not return to work for a continuous period of three months. *The elimination period may include a creative plan which is not longer than 24 months. UCA § 49-21-401(3)	The elimination period may range from zero to four months. The employee may not receive a monthly disability benefit payment less than 60% of the regular monthly salary.
2. Monthly Disability Benefit: For disabilities not the result of the performance of an employment duty, the employee must receive monthly disability benefit payments equal to 2/3 of the regular monthly salary. UCA § 49-21-401(5)	The insurance plan must include a medical health component. The employee is not eligible for two years of benefit coverage until the employee is institutionalized.
3. Financial Health: The insurance plan must include financial health benefits. UCA § 49-21-401(6)	The insurance plan must include a medical health component. The employee is not eligible for two years of benefit coverage until the employee is institutionalized.
4. Benefit Reductions: The insurance plan must include the monthly disability benefit from certain income sources. UCA § 49-21-401(7)	The insurance plan must include reductions for social security disability benefits, compensation, and other third-party benefits to the employee for monthly disability benefits (or for leaving the employee to be disabled).
5. Cost of Living Adjustments: The insurance plan must include an annual Cost of Living Adjustment (COLA) for the employee's monthly disability benefit payments. UCA § 49-21-401(8)	The benefit payment must include a COLA. The COLA may be related to the system covering the member. The number of COLAs cannot be limited.
6. Exclusions: The insurance plan must include exclusions when the monthly disability benefit will not be paid. UCA § 49-21-401(9)	Monthly disability benefit payments exclusions must include participation in a year-end performance plan, and salary continuation. Exclusions may include, but are not limited to, active participation in a risk, accident, and battery, or physical, or mental, or under the care of a regular physician. Exclusions cannot include derogatory events.

Component	Guidelines for Establishing Substantial Equity
7. Medical Review: The insurance plan must include a medical review process. UCA § 49-21-401(10)	The insurance plan must have a medical review process. However, the employee or carrier may determine their own medical review criteria.
8. Employment Protection: The insurance plan must cover all eligible employees, or an employer must cover any of the employer's employees. UCA § 49-21-401(11)	Covered employees are required to be eligible for participation in URS and be active members. If an employee is unable to receive full retirement benefits, or when the employee has received the maximum benefit period for the insurance plan, the employee must be reinstated to the insurance plan. Benefits cannot be terminated based on the employee's receipt of a lump-sum benefit payment.
9. Benefit Termination: The insurance plan must terminate the monthly disability benefit when certain criteria are met, and the plan cannot be reinstated based on the employee's receipt of a lump-sum benefit payment. UCA § 49-21-401(12)	The insurance plan must terminate the monthly disability benefit when the employee is no longer disabled, or when the employee is eligible to receive full retirement benefits, or when the employee has received the maximum benefit period for the insurance plan. Benefits cannot be terminated based on the employee's receipt of a lump-sum benefit payment.
10. Disability Duration of Benefits: The insurance plan must terminate the monthly disability benefit when the employee has received a monthly disability benefit for the maximum benefit period. UCA § 49-21-401(13)	The maximum benefit period is two years, if the employee is unable to perform the duties of their occupation. If the employee is unable to perform the duties of their occupation, training, and employment, the maximum benefit period may be extended. To meet substantial equity guidelines, the maximum benefit period must not be less than the maximum benefit period for the employee's plan.

Age at Disability	Maximum Benefit Period
Age 65 (less than age 62)	18 months
62	24 months
63	30 months
64	36 months
65	42 months
66	48 months
67	54 months
68	60 months
69	66 months
70 and over	72 months

Note: The report above is for visualization of how the report may appear when presented as a PDF through the URS Employer Portal.



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UPLOAD FILES TO URS

VIEW PROCESSED FILES

VIEW AND EXPORT FILE DETAILS



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Welcome

+ Upload File

File Upload

*File Type:

*File Path:

Browse

Clear

*File Type:

Benefit Protection Contract

Benefit Protection Misc

DC Plan Merger File

Declaration Regularly Scheduled Work Period

Designation of Dispatchers

Employment File

Payroll File

POST Certifications

File Upload

*File Type: POST Certifications

*Employee:

*File Path: Browse

USE SEARCH FEATURE TO ACCESS EMPLOYEE LIST

Use this file type to report Peace Officer Standards and Training Certification forms to URS. Use this file type when your organization is merging other Savings Plans into URS's Savings Plans and you need to send technical file specifications to URS to help the transactions move to URS.

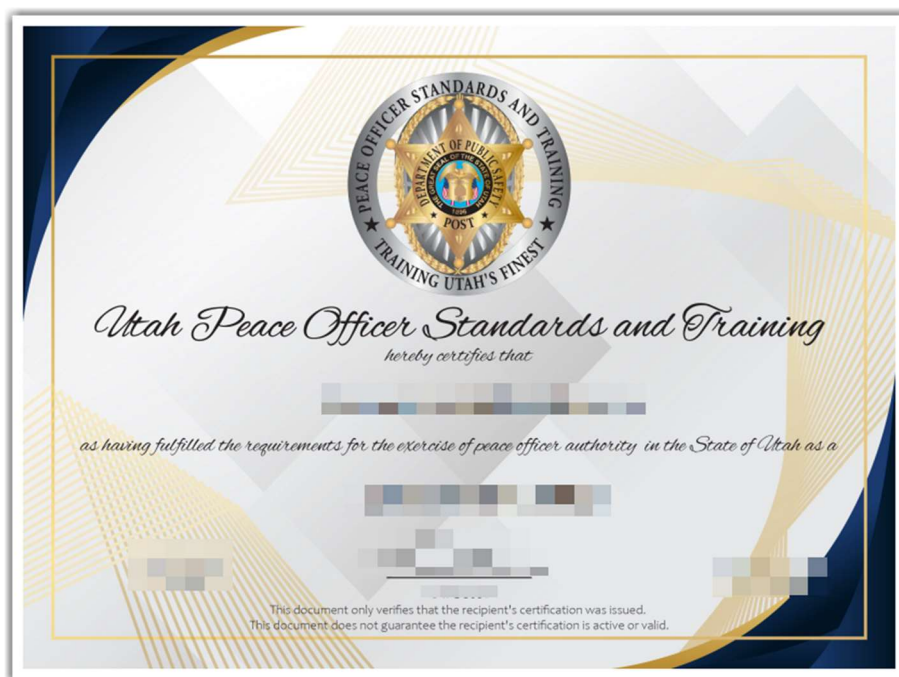
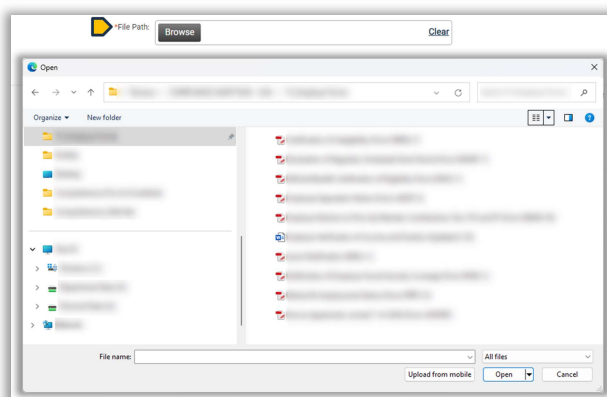
CHOOSE FROM YOUR AGENCY'S
CERTIFIED EMPLOYEES LIST

Search Results

Open

Page 1 of 10 Results 1 - 10 of 100

	Member ID	SSN (Last 4)	Employee Name	Position	Eligibility	Employer Organization	Benefit Program	Benefit Program Tier	Benefit Program Sub-Tier	Employment Start Date	Employment End Date	Status
<input type="checkbox"/>	1000000000	1234	John Doe	Software Engineer	Full Time	ABC Corp	Medical	Standard	Standard	2020-01-01	2025-12-31	Active
<input type="checkbox"/>	1000000001	5678	Jane Smith	Product Manager	Full Time	ABC Corp	Medical	Standard	Standard	2020-01-01	2025-12-31	Active
<input type="checkbox"/>	1000000002	9012	Mike Johnson	Marketing Specialist	Full Time	ABC Corp	Medical	Standard	Standard	2020-01-01	2025-12-31	Active
<input type="checkbox"/>	1000000003	3456	Sarah Lee	HR Manager	Full Time	ABC Corp	Medical	Standard	Standard	2020-01-01	2025-12-31	Active
<input type="checkbox"/>	1000000004	7890	David Kim	Sales Representative	Full Time	ABC Corp	Medical	Standard	Standard	2020-01-01	2025-12-31	Active
<input type="checkbox"/>	1000000005	2345	Emily White	Operations Manager	Full Time	ABC Corp	Medical	Standard	Standard	2020-01-01	2025-12-31	Active
<input type="checkbox"/>	1000000006	6789	Chris Brown	Finance Analyst	Full Time	ABC Corp	Medical	Standard	Standard	2020-01-01	2025-12-31	Active
<input type="checkbox"/>	1000000007	0123	Alex Green	IT Support	Full Time	ABC Corp	Medical	Standard	Standard	2020-01-01	2025-12-31	Active
<input type="checkbox"/>	1000000008	4567	Mia Black	Quality Assurance	Full Time	ABC Corp	Medical	Standard	Standard	2020-01-01	2025-12-31	Active
<input type="checkbox"/>	1000000009	8901	Noah Gray	Business Development	Full Time	ABC Corp	Medical	Standard	Standard	2020-01-01	2025-12-31	Active



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Processed Files

Processed Files Detail

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File Definition: Select options

File Name:

Status: Select options

File Header ID:

Processed Date From:

Processed Date To:

Search

Reset

Store Search

Search Results

Open

Export To Excel

Drag a column header and drop it here to group by that column

File Header ID	File Definition	File Name	No. of Rows	Processed Date	Status
No records to display.					

File Definition: Select options

☐ Benefit Protection Contract

☐ Benefit Protection Misc

☐ DC Plan Merger File

☐ Declaration Regularly Scheduled Work Period

☐ Designation of Dispatchers

☐ Employment File

☐ Payroll File

☐ POST Certifications

Status: Select options

☐ Failed

☐ Processed

☐ Processing

☐ Unprocessed

☐ Uploaded

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File Definition: Select options

Status: All

Record Date:

Line Number:

Search

Reset

Store Search

Search Results

Open

Export To Excel

Export All To Excel

Drag a column header and drop it here to group by that column

Line No.	Status	Record Date	Transaction Code
No records to display.			

File Definition: Select options

☐ Benefit Protection Contract

☐ Benefit Protection Misc

☐ DC Plan Merger File

☐ Declaration Regularly Scheduled Work Period

☐ Designation of Dispatchers

☐ Employment File

☐ Payroll File

☐ POST Certifications

Status: All

All

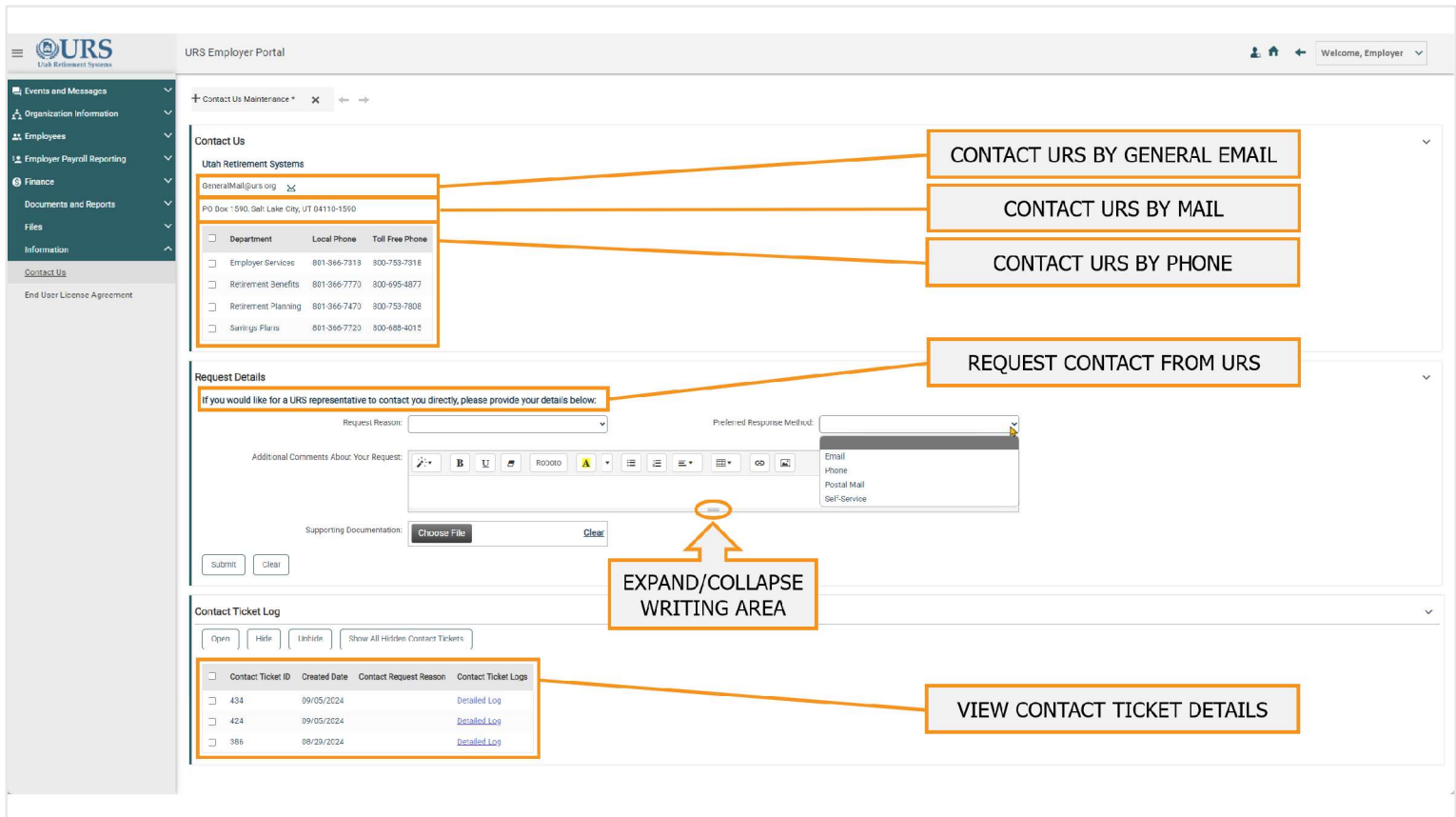
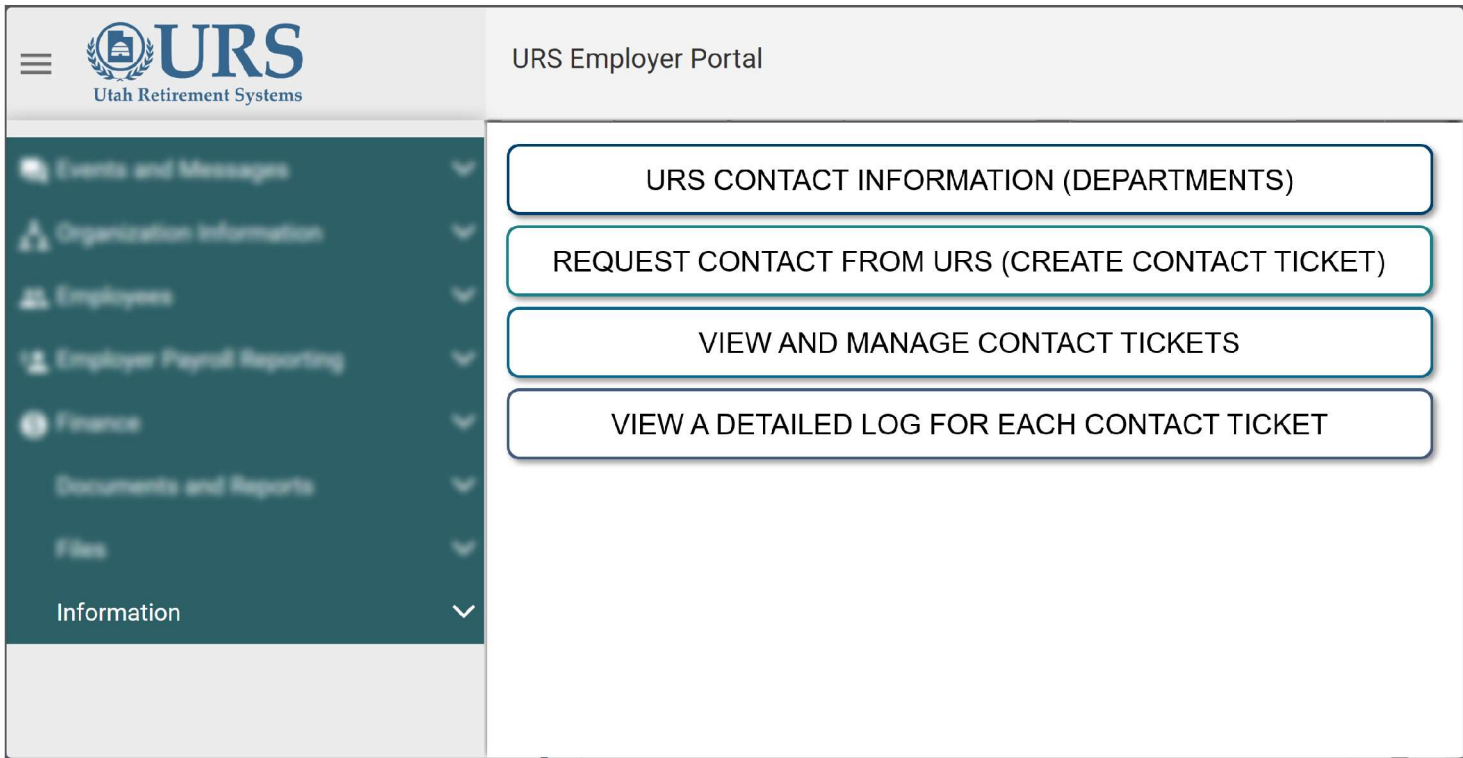
Ignored

Processed

Review

Unprocessed

Warning



Contact Ticket

Replaces Message Center

Request Reason:

- Inquiry - Adjustments
- Inquiry - Compliance Audit
- Inquiry - Contribution Reporting
- Inquiry - Deferral/Contribution
- Inquiry - Demographic Update
- Inquiry - Employment Status
- Inquiry - Form/Communication
- Inquiry - General Informationn
- Inquiry - Leave Events
- Inquiry - Meeting Registration
- Inquiry - Other
- Inquiry - Post - Retirement
- Inquiry - Savings Plans
- Inquiry - Web Assistance/Communications
- Request - Adjustments
- Request - Deferral/Contribution

Preferred Response Method:

- Email
- Phone
- Postal Mail
- Self-Service



**For any assistance with AUREUS-related information,
please contact an AUREUS Project team member at:**

AUREUS@URS.org





**We serve Utah public employees with
retirement and insurance benefits
in a partnership of trust
with a commitment to value,
innovation, and excellence.**