



Utah Retirement Systems
 PO Box 1590
 Salt Lake City, UT 84110-1590
 801-366-7770 | 800-695-4877
 www.urs.org

Request for Income Tax Withholding

URS Retirement Benefits

- INSTRUCTIONS:**
1. Use this form to designate your withholding of federal and state of Utah income tax from your URS pension or annuity.
 2. Type or print clearly in black ink.
 3. Return form to URS or make changes by logging in to myURS log in.
 4. If you have moved out of state and you are not a Utah full-time resident for state income tax purposes, you might consider adjusting or not withholding income tax for Utah.
 5. For detailed information about federal income tax withholding, refer to the Internal Revenue Service (IRS) website at www.irs.gov to review the IRS Form W-4P.

SECTION A » MEMBER INFORMATION

Name (First, Middle, Last)	Primary Phone Number	Social Security Number or Account Number
----------------------------	----------------------	--

SECTION B » WITHHOLDING CERTIFICATION

Complete the following applicable lines for federal and Utah State taxes.	Federal	Utah State Tax
	Marking these boxes means NO taxes will be withheld	
1. Check here if you do not want any income tax withheld from your pension or annuity. (Do not complete lines 2 or 3.)	1. <input type="checkbox"/>	<input type="checkbox"/>
2. Total number of allowances and marital status you are claiming for withholding from each periodic pension or annuity payment. (You may also designate an additional amount on line 3.) Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Married, but withhold at higher "Single" rate	2. _____ (Enter no. of allowances.)	
3. Additional amount, if any, you want withheld from each pension or annuity payment. Note: You cannot enter an amount here without entering a marital status and number of federal allowances on line 2.	3. \$ _____	\$ _____

The changes requested on this form will replace any previous tax withholding designations.

SECTION C » SIGNATURE

By signing and submitting this form I certify and acknowledge the following:

- » I understand that I am submitting this form to designate my withholding of federal and state of Utah income tax from my URS pension or annuity payments;
- » I understand that the information provided in this form is intended for information purposes only and does not and is not intended to constitute legal or tax advice from URS. Accordingly, I understand that I should consult with my own legal counsel or tax advisor to determine how laws or federal and state income tax withholding decisions discussed herein and their consequences apply to my specific circumstances; and
- » The information provided on this form is true, correct, and complete to the best of my knowledge.

Member's Signature	Date
--------------------	------