Tier 2 Election Status Report Specifications

Description

The Tier 2 Election Status Report is an ad hoc generated report. It shows the list of Tier 2 employees who are within their initial career election year and if they have made a Tier 2 DB Hybrid or Tier 2 DC election or not. The report does not show the specific election made by the member because the election can change multiple times throughout the initial year. The report simply shows if the employee has or has not made an election to one of the choices available to them.

The report is separated into the below groups:
1. Employer Organization
    a. Benefit Program
        i. Tier 2 career election not Elected
        ii. Election made by member

This document shows the details of the fields which will be given when the employer downloads the Tier 2 Election Status Report from the URS Employer Portal. URS will populate the applicable fields and the employer may use the below file format to consume the file, which will be a PDF. The employer may produce on-demand reports after logging into the URS Employer Portal.

Note: This document is for training purposes only and is current as of October 31, 2022. The information contained may change without notice.

Headers

The Employer Transaction Report shows the Reporting Organization's name as well as the date the report was generated in the report header. There are two sections of headers on the report for each Benefit Program: one for employees who have made a Tier 2 election and one for employees who have not made a Tier 2 election.

Columns

COLUMN NUMBER	COLUMN HEADING	COLUMN FORMAT	COLUMN DESCRIPTION
1	SSN		Employee's Social Security number
2	Last Name	Alpha	Employee's last name
3	First Name	Alpha	Employee's first name
4	Anniversary Date	Date	Employee's Tier 2 anniversary date

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Tier 2 Election Status Report

Reporting Organization: Hive City   **Date Generated:** 04/02/2020

Public Employees - Tier 2 - Not Elected   Employer: Hive City

SSN	Last Name	First Name	Anniversary Date
XXX-XX-1111	Bee	Honey	5/1/2020
XXX-XX-2222	Bee	Bumble	6/17/2020
XXX-XX-3333	Bee	Carpenter	6/19/2020
XXX-XX-4444	Bee	Longhorned	6/28/2020

Public Safety - Tier 2 - Elected   Employer: Hive City

SSN	Last Name	First Name	Anniversary Date
XXX-XX-5555	Bee	Leafcutter	5/1/2020
XXX-XX-7777	Bee	Masked	5/17/2020
XXX-XX-8888	Bee	Wool Carder	6/19/2020
XXX-XX-9999	Bee	Common Sweat	7/28/2020